

State/US Territory: _____

22nd National Tournament of Academic Excellence – June 13-16, 2009
BILLING PROCEDURE FORM 1

This form and payment are **due APRIL 24, 2009**. A late fee of **\$40.00** per registration will be charged after the due date. **PURCHASE ORDERS MAY BE SUBMITTED.**

Make checks or purchase orders payable to: **The School Board of Polk County**

Send to:	Lisa W. Rawls	TELEPHONE:	(863) 968-5168
	Academic Competitions	FAX:	(863) 968-5169
<u>Mailing Address:</u>	P.O. Box 391	Shipping Address:	2550 Havendale Blvd. NE
	Bartow, FL 33831-0391		Winter Haven, FL 33881

Guest rooms are located in the Contemporary Hotel and are based on a maximum of five (5) persons per room. **Room check-in time is 3:00 p.m. and checkout time is 11:00 a.m.**

- **Each paid registration will include a 3-day *Park Hopper*[®] pass. A late registration fee of \$40.00 per registration will be imposed for payments or purchase orders received after APRIL 24, 2009.**

Line 1:	Number of registrations	_____	\$375.00	_____
Line 2:	Late Fee (per registration)	_____	40.00	_____
Line 3:	Number of rooms Friday, June 12	_____	215.00	_____
Line 4:	Number of rooms Saturday, June 13*	_____	215.00	_____
Line 5:	Number of rooms Sunday, June 14*	_____	215.00	_____
Line 6:	Number of rooms Monday, June 15*	_____	215.00	_____
Line 7:	Number of rooms Tuesday, June 16*	_____	215.00	_____
Line 8:	Subtotal	_____		_____
Line 9:	<i>Less NTAE team allocation of \$1,720 for 2 rooms for 4 nights</i>			<u>(\$1,720.00)</u>
Line 10:	Balance due APRIL 24, 2009			_____

*Competition dates

*Eight meals beginning with the evening reception on June 13 and concluding with the closing dinner on June 16 are included in the registration cost. The closing dinner is the only meal that may be purchased separately from the registration. *Park Hopper*[®] pass upgrades are available; additional closing dinner tickets may be purchased; and additional 3-day *Park Hopper*[®] passes may be purchased **PRIOR TO MAY 8.***

Please use the order forms on the web site.

NO REGISTRATIONS, PASSES OR CLOSING DINNER TICKETS WILL BE SOLD AT REGISTRATION OR AFTER REGISTRATION.