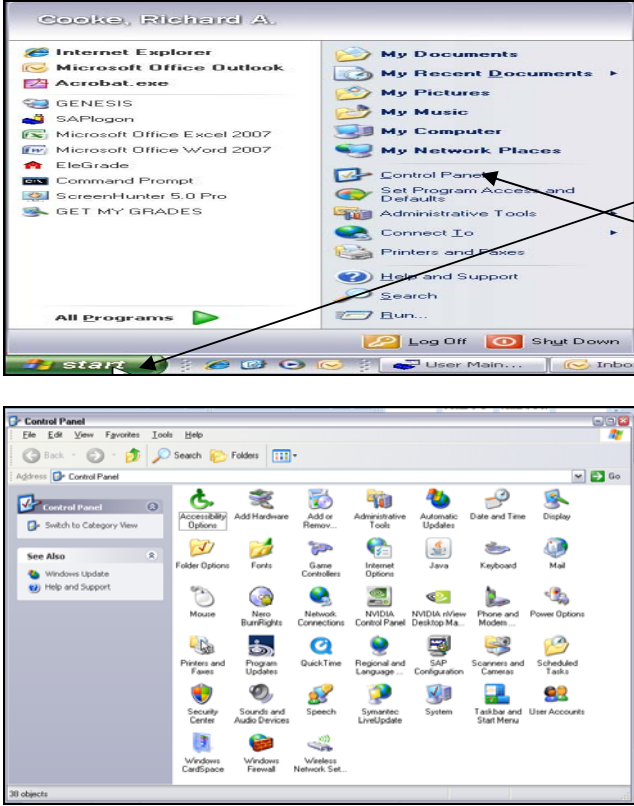
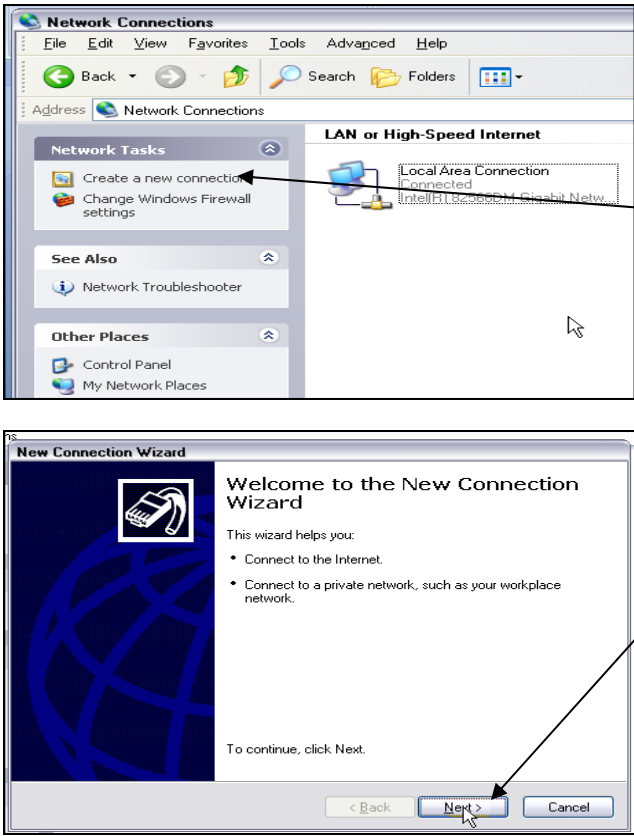
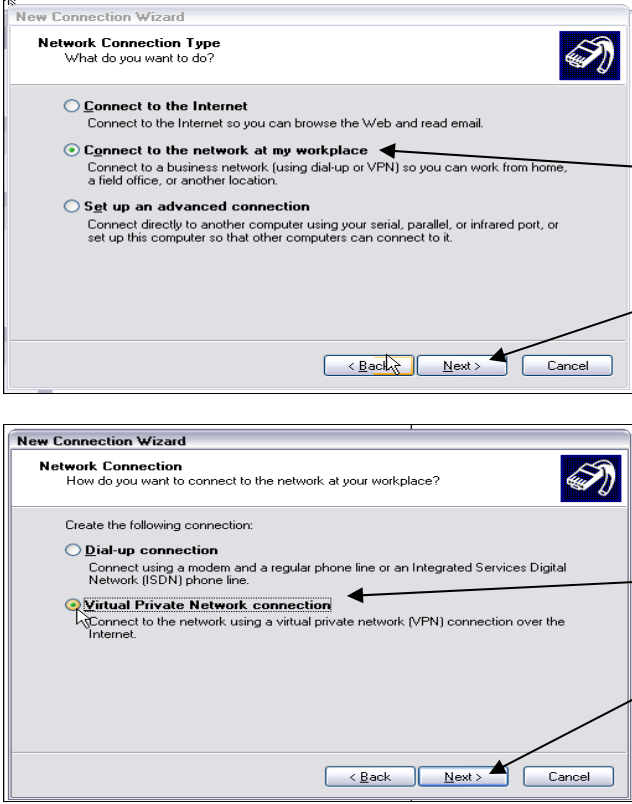
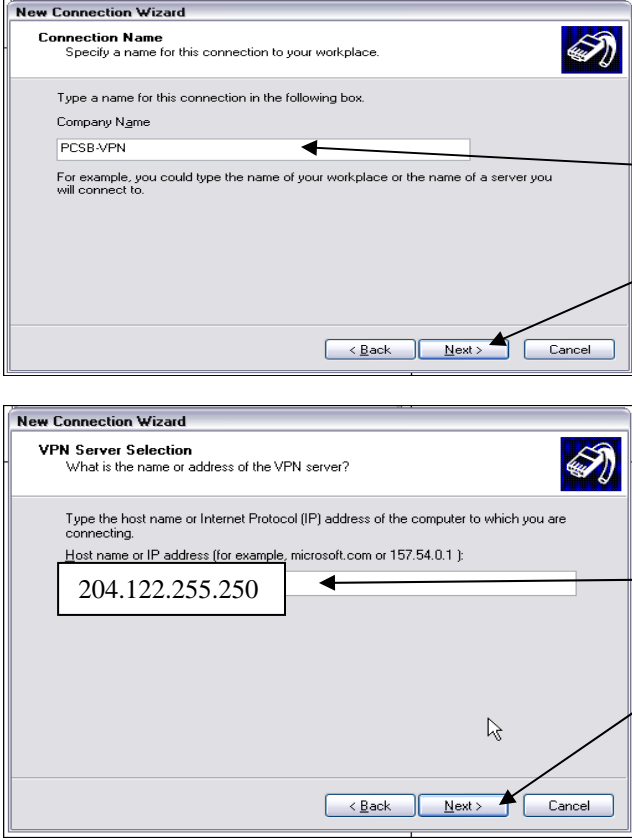


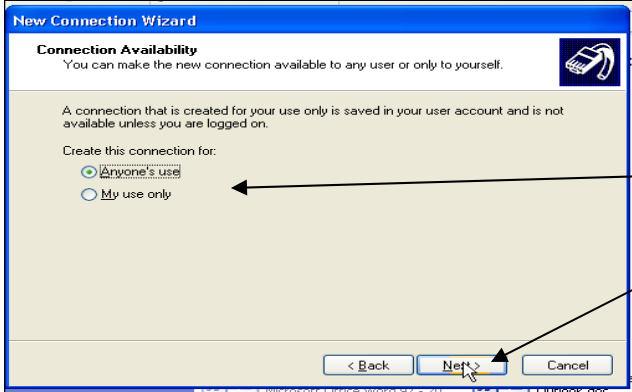
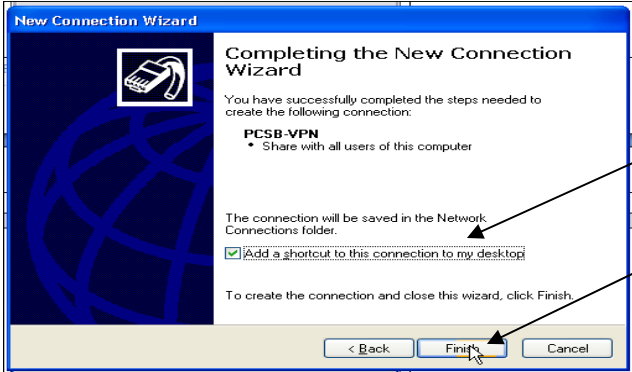

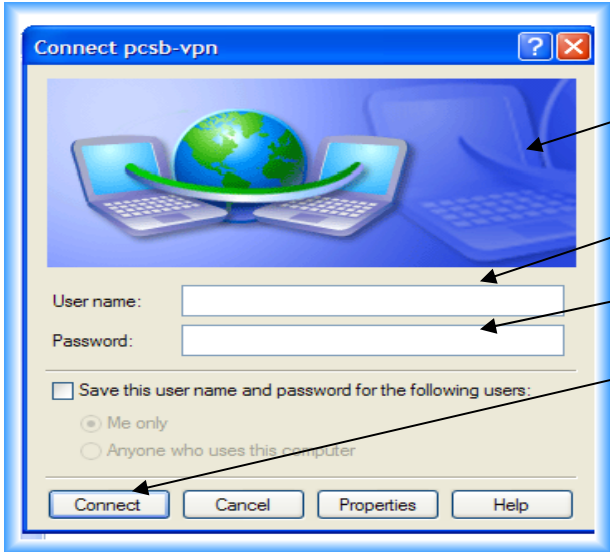
Setting up a VPN Connection for Windows XP

Steps	Screen Displayed	Procedures
1		<p style="text-align: center;"><u>SETTING UP A VPN CONNECTION FOR WINDOWS XP</u></p> <ul style="list-style-type: none"> • Click the Start Button • Click on Control Panel • Click on Network Connections icon <p style="text-align: center;">IMPORTANT NOTICE: You can setup your VPN connection at any PCSB location; HOWEVER, you have to be connected outside of the school board facilities to be able to connect to your VPN account.</p> <p style="text-align: center;">The VPN account is only used for access to Genesis and SAP. You can not surf the internet with this VPN connection</p>
2		<ul style="list-style-type: none"> • Click on Set Up a Connection or Network • Click on Connect to a workplace


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Steps	Screen Displayed	Procedures
3		<ul style="list-style-type: none">Click on Set Up a Connection or NetworkClick the Next buttonClick on Connect to a workplaceClick the Next button
4		<ul style="list-style-type: none">Type PCSB-VPN in this boxClick Next buttonType 204.122.255.250 in this boxClick Next button

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Steps	Screen Displayed	Procedures
5	 	<ul style="list-style-type: none"> • Click either selection • Click Next button • Click Checkbox to add a shortcut to your desktop • Click Finish button
6	 	<p style="text-align: center;"><u>CONNECTING TO YOUR PCSB-VPN ACCOUNT</u></p> <ul style="list-style-type: none"> • Double Left Click on the PCSB-VPN shortcut icon • The Log in screen will appear • Type your first.last name in box • Type your Email Password in box • Click Connect button

Setting up a VPN Connection for Windows XP

<i>Steps</i>	<i>Screen Displayed</i>	<i>Procedures</i>
7	 A small icon representing a VPN connection, showing a blue and white computer monitor with a green checkmark, set against a dark background.	<p>You will know that you are connected to your VPN when you see this icon in your tool bar by your clock in the lower right hand corner of your computer screen.</p> <p>If you move your mouse on to the icon, you should see a little window that reads, "Connected to PCSB-VPN".</p> <p>The VPN account is only used for access to Genesis and SAP. You can not surf the internet with this VPN connection.</p>