

Suggested Fast ForWord® Participant Evaluation Matrix

Many teachers who work with Fast ForWord participants face the challenge of having to provide some type of traditional grade. This challenge becomes even more complicated because Fast ForWord products develop cognitive skills within the context of reading. Traditional evaluation systems are not designed to record accurately the learning progress a participant experiences with the Fast ForWord products.

Some participants may have access to Fast ForWord Progress Tracker assessments and reports. However, in addition to Fast ForWord Progress Tracker reports, teachers look for objective criteria for measuring participant involvement and progress.

This suggested Evaluation Matrix offers five evaluation categories: attendance, preparation, time-on-task, product protocol, and completion. This matrix is based on a four-point scale. The total points earned by a student can then be translated into the district's grading system.

Sample Evaluation Matrix

Name: _____ Date: _____ Matrix Score: _____ Grade: _____

ACTIVITY	OBJECTIVE	RUBRIC SCORES	POINTS EARNED
ATTENDANCE	<ul style="list-style-type: none"> ▪ In class 5 days per week ▪ In class 4 days per week ▪ In class 3 days per week ▪ In class 2 days per week 	4 – attends 5 days per week 3 – attends 4 days per week 2 – attends 3 days per week 1 – attends 2 days per week	
PREPARATION	<ul style="list-style-type: none"> ▪ Goes to workstation promptly ▪ Wears headphones correctly ▪ Checks score form last session ▪ Begins work promptly 	4 – meets 4 objectives 3 – meets 3 objectives 2 – meets 2 objectives 1 – meets 1 objective	
TIME ON TASK	<ul style="list-style-type: none"> ▪ Works quietly ▪ Works in own space ▪ Asks for help when needed ▪ Remains on-task during exercises 	4 – meets 4 objectives 3 – meets 3 objectives 2 – meets 2 objectives 1 – meets 1 objective	
PRODUCT PROTOCOL	<ul style="list-style-type: none"> ▪ Follows protocol exactly ▪ Follows protocol frequently ▪ Follows protocol infrequently ▪ Does not follow protocol 	4 – meets exact protocol 3 – frequently meets protocol 1 – infrequently meets protocol 0 – does not meet protocol	
COMPLETION	<ul style="list-style-type: none"> ▪ Works efficiently on assigned exercises ▪ Records scores ▪ Demonstrates progress in exercise objective ▪ Demonstrates progress in goal completion 	4 – meets 4 objectives 3 – meets 3 objectives 2 – meets 2 objectives 1 – meets 1 objective	

TOTAL MATRIX SCORE translated into district's grading system = SCHOOL GRADE