

Building PARTnerships: Parents as Reading Tutors**The Tutoring Phase - Week Two and Beyond**

Procedure for tutoring

1. Gather materials (reading materials, timer, graph and pencil) and find a quiet location.
2. Determine appropriate length of tutoring session.

Tutoring Session Times

	Grades 1-2	Grades 3 and Up
Reading	7 minutes	10 minutes
(Time elapsed before you stop and ask them to repeat)	(3 minutes)	(4 minutes)
Asking questions	3 minutes	4 minutes
One minute tests	1 minute	1 minute
Total	11 minutes	15 minutes

3. Pencil mark starting point, and have student begin reading. After less than $\frac{1}{2}$ of reading time (3 minutes grades 1-2; 4 minutes grades 3 and up), pencil mark the end point and ask student to re-read the section between the pencil marks until the timer sounds.

The Tutoring Phase (continued)

4. Use mistake correction procedure after each error (Remember that during the tutoring session you are not counting mistakes!).
 - a. Student makes a mistake.
 - b. Tutor points to the word missed and reads it correctly.
 - c. Student says correct word.
 - d. Student rereads the sentence with the correct word.
(If student repeats mistake, repeat the correction until he gets it right.)

5. Ask comprehension questions:
 - a. Set timer: 3 minutes for grades 1 or 2, 4 minutes for others.
 - b. Ask questions about the material read. Ask **who**, **what**, **when**, **where** and **why** questions in that order.
 - c. Praise correct answers!
 - d. If student gives wrong answer, tell him the correct response, re-ask the question, and praise when he gives you the corrected answer. (After 2 repeats, go on without the correct answer.)

6. Administer daily progress test:
 - a. Use 1 minute reading procedures as in week #1.
 - b. Count errors and words read correctly (WRC).
 - c. Graph WRC and number of errors.

7. Administer a weekly test (after the last session of a week) on New material:
 - a. Skip ahead a page or two in reading materials to a section on which the student has not been tutored.
 - b. Administer a one-minute timed reading test counting words read correctly and errors.
 - c. Graph WRC and number of errors.