

Course: English I
Curriculum and Writing Audit Report

School: _____
Author's Backpack Writing Portfolios

Teacher: _____
Administrator: _____

Organization of Writing Portfolios	Teacher Log Completion	Writing Portfolios
<input type="checkbox"/> Organized (Student portfolios have an identifiable method of organization.) <input type="checkbox"/> Needs improvement or no organization	<input type="checkbox"/> Complete (Teacher is keeping an up-to-date "Teacher Log" of class writing assignments.) <input type="checkbox"/> Incomplete	<input type="checkbox"/> Met District Curriculum Writing Objectives (Student and Teacher Logs are up-to-date, and Student Portfolios are complete with quarterly-assigned Author's Backpack writings.) <input type="checkbox"/> Did not meet District Curriculum Writing objectives, requires follow-up by <input type="checkbox"/> School Administration and/or <input type="checkbox"/> District
Additional Comments:	Additional Comments:	Additional Comments:

Student Portfolios

Student	Organization of Portfolio	Student Log Completion	Full Process Persuasive Essay	Timed Persuasive Essay	Full Process Research Essay	Creative Writing or Poem or Short Story	Full Process Expository Essay	Timed Expository Essay	Full Process Persuasive Essay	Work-Related Text
1.	<input type="checkbox"/> Organized (Student's folder is labeled and work is in order of completion.) <input type="checkbox"/> Needs improvement or no organized	<input type="checkbox"/> Complete (Student is keeping an up-to-date "Student Log" of their writings.) <input type="checkbox"/> Incomplete	<input type="checkbox"/> Prewriting <input type="checkbox"/> First Draft with revision notes <input type="checkbox"/> Final Draft	<input type="checkbox"/> Holistically Scored	<input type="checkbox"/> Prewriting or outline <input type="checkbox"/> First Draft with revision notes <input type="checkbox"/> Final Draft	<input type="checkbox"/> Graded Creative Writing or Graded Poem	<input type="checkbox"/> Prewriting <input type="checkbox"/> First Draft with revision notes <input type="checkbox"/> Final Draft	<input type="checkbox"/> Holistically Scored	<input type="checkbox"/> Prewriting <input type="checkbox"/> First Draft with revision notes <input type="checkbox"/> Final Draft	<input type="checkbox"/> Graded <input type="checkbox"/> Appropriate medium or format
2.	<input type="checkbox"/> Organized (Student's folder is labeled and work is in order of completion.) <input type="checkbox"/> Needs improvement or no organized	<input type="checkbox"/> Complete (Student is keeping an up-to-date "Student Log" of their writings.) <input type="checkbox"/> Incomplete	<input type="checkbox"/> Prewriting <input type="checkbox"/> First Draft with revision notes <input type="checkbox"/> Final Draft	<input type="checkbox"/> Holistically Scored	<input type="checkbox"/> Prewriting or outline <input type="checkbox"/> First Draft with revision notes <input type="checkbox"/> Final Draft	<input type="checkbox"/> Graded Creative Writing or Graded Poem	<input type="checkbox"/> Prewriting <input type="checkbox"/> First Draft with revision notes <input type="checkbox"/> Final Draft	<input type="checkbox"/> Holistically Scored	<input type="checkbox"/> Prewriting <input type="checkbox"/> First Draft with revision notes <input type="checkbox"/> Final Draft	<input type="checkbox"/> Graded <input type="checkbox"/> Appropriate medium or format
3.	<input type="checkbox"/> Organized (Student's folder is labeled and work is in order of completion.) <input type="checkbox"/> Needs improvement or no organized	<input type="checkbox"/> Complete (Student is keeping an up-to-date "Student Log" of their writings.) <input type="checkbox"/> Incomplete	<input type="checkbox"/> Prewriting <input type="checkbox"/> First Draft with revision notes <input type="checkbox"/> Final Draft	<input type="checkbox"/> Holistically Scored	<input type="checkbox"/> Prewriting or outline <input type="checkbox"/> First Draft with revision notes <input type="checkbox"/> Final Draft	<input type="checkbox"/> Graded Creative Writing or Graded Poem	<input type="checkbox"/> Prewriting <input type="checkbox"/> First Draft with revision notes <input type="checkbox"/> Final Draft	<input type="checkbox"/> Holistically Scored	<input type="checkbox"/> Prewriting <input type="checkbox"/> First Draft with revision notes <input type="checkbox"/> Final Draft	<input type="checkbox"/> Graded <input type="checkbox"/> Appropriate medium or format

Audit Completed By: (signature) _____ Date: _____