

CAREER TECHNICAL STUDENT ORGANIZATION SUPPLEMENT REQUEST

I am requesting that I be authorized to receive the Career Technical Student Organization Supplement for the career technical club listed below for the 2007-2008 school year.

Cooperative Education Clubs of Florida (CECF)

Distributive Education Clubs of America (DECA)

Future Business Leaders of America (FBLA)

1. I acknowledge that the club supplement is paid as compensation for duties that are performed outside the normal school day.

2. The supplement is to be paid at the end of the club activity year.

3. In order to receive the supplement, I must be an active club advisor as evidenced by completion of the majority of the activities listed on the **Authorization for Career Technical Student Organization Supplement Form**, such determination of eligibility is made by my principal and the Business, Marketing & Cooperative Education Teacher Resource Specialist.

4. I have been furnished a copy of the form, **Authorization of Career Technical Student Organization Supplement**, with the guidelines and eligibility for the supplement.

School Name (Print)

Advisor Name (Print)

Approved for duties involving a supplement.

Supplement share will be _____%

Date

Signature of Principal

Return to:

Serena Peeler
Business, Marketing & Cooperative Ed. Resource Specialist
Workforce Education Department
District Office, Route E

MUST BE RETURNED BY AUGUST 31, 2007