

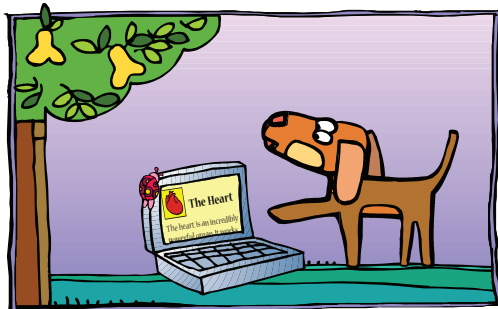
**Develop** information into a presentation

1. How will you present the information?

- |  |  |
|--|--|
| <input type="checkbox"/> bookmark              | <input type="checkbox"/> poem          |
| <input type="checkbox"/> brochure              | <input type="checkbox"/> poster        |
| <input type="checkbox"/> computer presentation | <input type="checkbox"/> skit or play  |
| <input type="checkbox"/> debate                | <input type="checkbox"/> speech        |
| <input type="checkbox"/> display               | <input type="checkbox"/> timeline      |
| <input type="checkbox"/> graph or chart        | <input type="checkbox"/> video or DVD  |
| <input type="checkbox"/> multimedia show       | <input type="checkbox"/> Web page      |
| <input type="checkbox"/> mural                 | <input type="checkbox"/> Weblog        |
| <input type="checkbox"/> music                 | <input type="checkbox"/> written paper |
| <input type="checkbox"/> picture               | <input type="checkbox"/> other _____   |

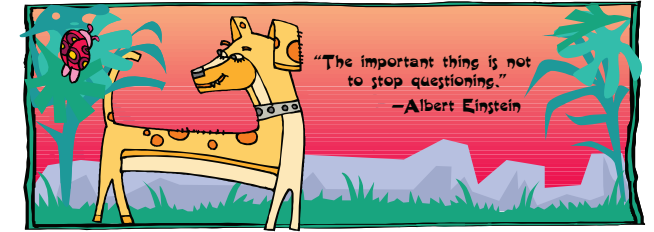
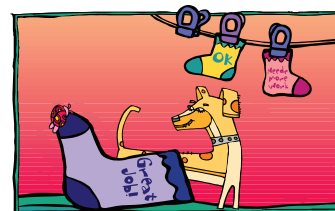
2. What do you need to prepare your presentation?

- |  |   |
|--|---|
| <input type="checkbox"/> computer          | <input type="checkbox"/> poster board   |
| <input type="checkbox"/> computer software | <input type="checkbox"/> scissors       |
| <input type="checkbox"/> costumes          | <input type="checkbox"/> tape recorder  |
| <input type="checkbox"/> crayons           | <input type="checkbox"/> video recorder |
| <input type="checkbox"/> paint             | <input type="checkbox"/> other _____    |
| <input type="checkbox"/> paper             |   |



**Score** your presentation and your search

	Yes	No
<b>1. Did you:</b>		
<b>find</b> the answer to your question(s)?		
<b>investigate</b> your question with as many sources as possible?		
<b>note</b> the sources of information?		
<b>develop</b> your information into a presentation?		
<b>score</b> your presentation with a checklist or rubric?		
ask others to check your work to make it better?		
check your work to make sure it is complete and that all words are spelled correctly?		
use the proper format for your bibliography or footnotes?		
write the information in your own words and thoughts about the topic? (Do not copy the information.)		
<b>2. Did you:</b>		
learn about your topic?		
learn more about finding and using information?		
<b>3. Are you:</b>		
happy with the information you found?		
proud of your work?		
<b>4. Is there anything that you would change the next time you are ready to use FINDS?</b>		



**Diggity Dog Research Organizer**

Your Name: \_\_\_\_\_

Class Name: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Date this Assignment is Due: \_\_\_\_\_

Other Important Dates for this Research: \_\_\_\_\_

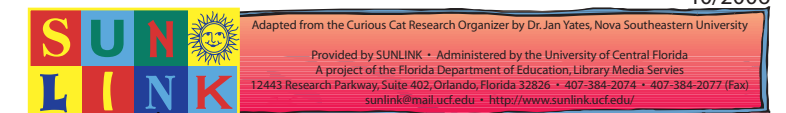
**Focus** on the information need

**Investigate** resources to look for an answer

**Note** and evaluate facts

**Develop** information into knowledge for presentation

**Score** presentation and search



Go to <http://www.sunlink.ucf.edu/finds/> for online tools that support FINDS

## Focus on the information need

1. What did your teacher ask you to **find**? \_\_\_\_\_

The teacher asked me to **find** out about \_\_\_\_\_

This information can be found in a:

<input type="checkbox"/> book	<input type="checkbox"/> encyclopedia	<input type="checkbox"/> World Wide Web page
<input type="checkbox"/> computer database	<input type="checkbox"/> magazine	<input type="checkbox"/> newspaper
<input type="checkbox"/> dictionary	<input type="checkbox"/> other _____	

2. What question(s) do you need to **focus** on to **find** this?

<input type="checkbox"/> Who	<input type="checkbox"/> Where	<input type="checkbox"/> all
<input type="checkbox"/> What	<input type="checkbox"/> How	<input type="checkbox"/> other _____
<input type="checkbox"/> When	<input type="checkbox"/> Why	

3. What kind of information do you need to **find** to answer the question(s)?

<input type="checkbox"/> copy of encyclopedia page	<input type="checkbox"/> copy of newspaper page	<input type="checkbox"/> printout of article
<input type="checkbox"/> copy of magazine page	<input type="checkbox"/> long article numbers	<input type="checkbox"/> printout of Web page
<input type="checkbox"/> paragraph	<input type="checkbox"/> short article	<input type="checkbox"/> other _____
<input type="checkbox"/> pictures		

4. What are the key words you will **focus** on in your search to **find** information?

(Remember, the "key" word is any word that describes what you want to **find**. The key word may also be called a "subject" word. For example, if you want to **find** information about the heart, your "key" words, or phrases, could include "circulation system" and "heart.")

Key Word 1 \_\_\_\_\_ Key Word 3 \_\_\_\_\_

Key Word 2 \_\_\_\_\_ Key Word 4 \_\_\_\_\_

5. In case these "key" words do not help you **find** what you need, what are some other words or terms you could **focus** on?

Other key words \_\_\_\_\_

6. Search strategies (keywords and syntax) you might use:

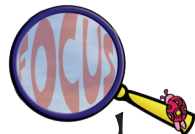
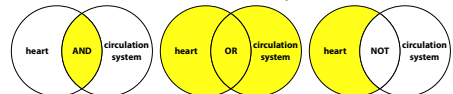
*Syntax = AND + OR NOT - "specific phrase"*

With the example for heart, you might search for:

"heart" + "circulation system" (This will **find** information that includes both "heart" AND "circulation system.")

"heart" OR "circulation system" (This will **find** information that includes either "heart" OR "circulation system. This search will return MANY results because it will **find** all of the information on the "heart" AND all of the information on the "circulation system.")

"heart" NOT "circulation system" (This will **find** only information about the "heart.")



## Investigate and explore resources to look for the answers to your questions

1. What are the best sources of information to **investigate** and explore for your answers?

<input type="checkbox"/> almanac	<input type="checkbox"/> globe	<input type="checkbox"/> World Wide Web
<input type="checkbox"/> atlas	<input type="checkbox"/> magazine	<input type="checkbox"/> Web
<input type="checkbox"/> computer database	<input type="checkbox"/> article	<input type="checkbox"/> other _____
<input type="checkbox"/> encyclopedia	<input type="checkbox"/> newspaper	
<input type="checkbox"/> encyclopedia article	<input type="checkbox"/> other people	

2. Where will you **investigate** and explore these sources?

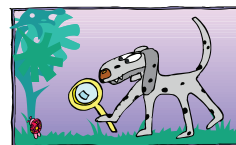
<input type="checkbox"/> classroom library	<input type="checkbox"/> other people	<input type="checkbox"/> another school library
<input type="checkbox"/> home library	<input type="checkbox"/> public library	<input type="checkbox"/> media center (SUNLINK)
<input type="checkbox"/> information from your teacher	<input type="checkbox"/> school library media center	<input type="checkbox"/> World Wide Web
<input type="checkbox"/> online	<input type="checkbox"/> other _____	

3. If you will be using the World Wide Web, what search engine(s) will you use to **investigate** and explore your information?

<input type="checkbox"/> ALA Great Web Sites for Kids	<input type="checkbox"/> FactMonster	<input type="checkbox"/> KidsClick!
<input type="checkbox"/> Ask Jeeves	<input type="checkbox"/> Google	<input type="checkbox"/> Yahooigans
<input type="checkbox"/> CyberSleuth-Kids	<input type="checkbox"/> HomeworkSpot	<input type="checkbox"/> other _____
	<input type="checkbox"/> Kid's Search Tools	

4. What online database(s) will you use to **investigate** and explore your information?

<input type="checkbox"/> Biography Resource Center	<input type="checkbox"/> Grolier Multimedia Encyclopedia	<input type="checkbox"/> NewsBank Kids Page
<input type="checkbox"/> Britannica Online School Edition	<input type="checkbox"/> Junior Reference Collection	<input type="checkbox"/> Student Resource Center
<input type="checkbox"/> Encyclopedia Americana	<input type="checkbox"/> Kids InfoBits	<input type="checkbox"/> World Book Online
	<input type="checkbox"/> Lands and People	<input type="checkbox"/> other _____



## Note and evaluate facts

1. How will you know if the information is: correct? (Did you find the same information in two places?) up-to-date? (How recently was the information printed?) written by someone who knows the subject? (Why is this person an "expert" on your subject?)

2. How will you keep track of the information you find?

<input type="checkbox"/> chart	<input type="checkbox"/> note paper and notes
<input type="checkbox"/> database	<input type="checkbox"/> outline
<input type="checkbox"/> digital camera	<input type="checkbox"/> spreadsheet
<input type="checkbox"/> digital note cards	<input type="checkbox"/> tape recorder
<input type="checkbox"/> drawings or graphs	<input type="checkbox"/> video camera
<input type="checkbox"/> graphic organizer software (like Kidspiration)	<input type="checkbox"/> word processor
<input type="checkbox"/> note cards	<input type="checkbox"/> other _____

3. When you find your information, you will need to **note** where you found it. Do you know what format your teacher wants you to **note** the sources you use?

No (If your answer is no, please see your teacher or school library media specialist.)

Yes (I know how I will note my sources.) I will note them in a:

<input type="checkbox"/> bibliography at the end of my report
<input type="checkbox"/> footnote on each page of my report
<input type="checkbox"/> reference list at the end of my report
<input type="checkbox"/> other _____

4. Do you know what information to record for each source you use?

No (If your answer is no, please see your teacher or school library media specialist.)

Yes (I know how I will note my sources.) I will note the:

<input type="checkbox"/> name of the author	<input type="checkbox"/> title of the book
<input type="checkbox"/> title of the article or Web page	<input type="checkbox"/> date the book was published
<input type="checkbox"/> title of the magazine or newspaper	<input type="checkbox"/> name and place of the book publisher
<input type="checkbox"/> date of the magazine or newspaper	<input type="checkbox"/> URL (Web page address)
<input type="checkbox"/> volume/issue numbers of the magazine or newspaper	<input type="checkbox"/> other _____
<input type="checkbox"/> page numbers of the article	