

Enhancing Education Through Technology (EETT) Part II Grant Project Completion Timeline

The following EETT proposal completion timeline for various EETT grant components and tasks have been arranged. The dates are tentative and subject to change. If you have any questions, please contact Dell Griffin Quarry, Analyst: eRate/Technology Grants Developer.

Timeframe	EETT Part II Project Components & Tasks	Completion Date
Week 1	EETT (Forecasted) RFP Announcement (All staff)	Mid January
Weeks 1-2	Initial meeting for all proposal stakeholders Overview of EETT proposal guideline, set priorities, etc. Overview of program assurances Project focus identification	Mid February
Weeks 1-4	Technical Assistance Meeting – Managers Overview of proposal type designation Selection of project sites Project Description & Action Plan Expected contribution, commitments, etc of Partners* Descriptions of specific Research-based Methods, Models, etc. Resource Acquisition Timetable/Budget Description Objectives/Benchmarks Chart(s) Project Evaluation/Dissemination Plan Non-public School Participation Budget Narrative	Late February
Week 2	Technical Assistance Meeting – Project Managers Follow-up Status Report	Late March
Week 2	Technical Assistance Meeting – Project Managers Partners*	Mid April
Week 3	Technical Assistance Meeting – Project Managers Wrap Up Final Draft Due	Late May
Week 4	Completion of School Board & Work Session Agenda Items	Late August
	Projected EETT Grant – Part II Deadline Date	October
	Projected EETT Grant Award Notification	TBA
	EETT Interim & Final Reports	
	Projected Interim Report	March
	Projected Final Report	August

* Obtain partnership letters defining the partner's roles, contributions, etc. for each project partner.