



# SCHOOL BOARD OF POLK COUNTY

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February 25, 2010

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GAIL F. MCKINZIE, Ph.D.  
Superintendent

## HRS Memo #10-021

Contact: José Farinas  
Director, Employee Relations  
534-0731/51529

## MEMORANDUM

**TO: Assistant Superintendents, Senior Directors, Directors, Principals, Assistant Principals, Principals' Secretaries, and**

**FROM: Ron Ciranna, J.D., Assistant Superintendent  
Human Resource Services**

**SUBJECT: Deferred Retirement Option Program (DROP) Extension  
Appeals for School Year 2010-2011**

This is to notify you that there will be limited employment opportunities for Potential DROP Extenders and existing DROP Extenders to return to the system in 2010-2011 as DROP Extenders (in their 6<sup>th</sup>, 7<sup>th</sup>, or 8<sup>th</sup> year). After contractual obligations are met, consideration may be given to qualified teachers in critical areas of need who are in the Potential and/or DROP Extender category. **Approved DROP Extenders remain on Annual Contract for the duration of their extension period (6<sup>th</sup>, 7<sup>th</sup>, or 8<sup>th</sup> year).**

The same protocol as the previous two years will be followed in that prior approval by the Assistant Superintendent of Human Resource Services must first be obtained.

Attached is the DROP Extension Appeal form for School Year 2010-2011. This form must be submitted to Human Resource Services no later than **May 14, 2010** for any teacher that you believe possesses unique skills, training and expert knowledge to justify one additional year of extension. Only individuals who will have completed their fifth year in DROP prior to the start of the school year 2010-2011, or who have extended only up to two years (6<sup>th</sup> and 7<sup>th</sup> years) prior to the start of the school year 2010-2011, may be considered. Submission of the form does not guarantee approval.

Teachers who will not have completed their five-year DROP participation period until after the start of the 2010-2011 school year may be reappointed for next school year if a position is available at your school, or they may be placed on the Priority I Displaced Teachers' List. As teachers in this category finish their five-year participatory period, they will be extended through the end of the school year 2010-2011.

Attachment: DROP Extension Appeal Form for 2010-2011

HRS Memos are located in All Public Folders>Human Resource Services>HRS Memos or on the web at [www.polk-fl.net](http://www.polk-fl.net) - Keyword: HR Memos

Reappointment information, forms and memos will also be posted on the web, as they are made available, at [www.polk-fl.net](http://www.polk-fl.net) – Keyword: Reappointments.

**POLK COUNTY SCHOOLS**  
**DEFERRED RETIREMENT OPTION PROGRAM (DROP)**  
**EXTENSION APPEAL FOR SCHOOL YEAR 2010-2011**

*This form must be completed by the Principal and submitted to the Assistant Superintendent of Human Resource Services by **May 14, 2010**. Submission of this request does not guarantee approval. After contractual obligations are met, consideration may be given to qualified teachers in critical areas of need in the District who are in the Potential DROP Extender and/or DROP Extender category.*

Teacher Name (First, MI, Last):	SAP#:
SS# (Last six digits):	
Circle the number of years this individual will have completed in DROP AS OF 6/30/10:  <div style="text-align: center; font-size: 1.2em;">5      6      7</div>	
School:	
Current Teaching Assignment (Subject/s) and Grade Level/s:	
Proposed Teaching Assignment (Subject/s) and Grade Level/s:	
Circle course category for NCLB Purposes:                  CORE                  NONCORE	
If you circled CORE, please list the method by which this teacher has satisfied the requirement to be Highly Qualified:	
If you circled NONCORE, please list the method by which this teacher has satisfied the requirement to be certified and qualified:	
<b>JUSTIFICATION</b>	
In support of your appeal to extend this individual's participation in DROP for the school year 2010-2011, please describe the unique skills, training and expert knowledge he/she possesses. Please be specific:	
<b>PRINCIPAL'S SIGNATURE:</b>	<b>DATE:</b>

*Human Resource Services Division  
Rev. 2/8/10, 3/20/09, 4/22/08*

<b>HRS</b>	<b>APPROVED</b>		<b>SIGNATURE:</b>
	<b>DENIED</b>		