

SCHOOL BOARD OF POLK COUNTY, FLORIDA
 Gail F. McKinzie, Ph. D., Superintendent of Schools
Administrative Open Position
Application Form

Date: _____

Position For Which You Are Applying _____

Name		S.S.#		SAP ID #	
Current Position		Location			
Street Address		Work Phone			
City		State	Zip		
Email		Home Phone			
Pool Member?	<input type="checkbox"/> Principal Pool <input type="checkbox"/> Assistant Principal Pool <input type="checkbox"/> Not Applicable				

Area(s) Of Florida Professional Certification:

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Degree Type(s):

Major:

Ed. Leadership OR Adm. /Sup. Certification Received <input type="checkbox"/> Yes <input type="checkbox"/> No	Ed. Leadership OR Adm. /Sup. Certification Applied For? <input type="checkbox"/> Yes <input type="checkbox"/> No

Required Attachments: (Check and Attach)

<input type="checkbox"/>	Updated Resume'
<input type="checkbox"/>	Copy of Most Recent Appraisal/Assessment
<input type="checkbox"/>	Copy of Inservice Record (Professional Development Experiences)
<input type="checkbox"/>	Listing (preferred)
<input type="checkbox"/>	Other Information of Choice
<input type="checkbox"/>	Letter of Reference from Current Immediate Supervisor
<input type="checkbox"/>	Letter of Reference #2
<input type="checkbox"/>	Letter of Reference #3

***Seven Function Areas of the Principalship:**

Listing (preferred) Documenting Experiences in	the Seven Function Areas below:
Instructional Program Leadership	Student Services
School Operations	Student Activities
Business/Finance Management	Parent and Community Involvement
Personnel Management	

***Florida Leadership Standards:**

Listing (preferred) Documenting Experiences in	
Community Stakeholder Partnership	Instructional Leadership
Decision Making Strategies	Learning, Accountability and Assessment
Diversity	Managing the Learning Environment
Ethical Leadership	Technology
Human Resource Development	Vision

Persons NOT currently employed by the School Board of Polk County must also complete a general application for employment on-line at the following website: www.polk-fl.net

Please send this **Administrative Open Position Application** and **required attachments** to:

School Board of Polk County
 Sharon Bowers, Human Resource Services Division
 P.O. Box 391
 Bartow, FL 33831