

Divisions and Departments of Polk County Public Schools

Office of the Superintendent

- Community Relations and Business Partnerships
- Diversity Management
- Polk Education Foundation

Division of Learning

- Assessment, Accountability & Evaluation (AAE)
- English for Speakers of Other Languages (ESOL)
- Exceptional Student Education
- Florida Diagnostic & Learning Resources System (FDLRS)
- Fine Arts
- Grants
- K-12 Reading
- Learning Support
- PreSchool Programs
- Professional Development
- Student Services
- Title 1
- Wellness
- Workforce Education

School Based Operations

- Academic Competitions
- Athletics
- Elementary Education
- Secondary Education
- Juvenile Justice Education Programs
- Library Media Services
- Magnet, Choice & Charter Schools
- PEER Center
- Physical Education
- Specialized Services
- Student Progression Plan

Business Services Division

- Auxiliary Accounting
- Finance
- Foodservice
- Payroll
- Property Accounting
- Purchasing
- Risk Management
- Systems Applications (SAP)

Facilities and Operations Division

- Architectural Services
- Construction Services
- Custodial Services
- Energy Management
- Environmental & Safety Services
- Maintenance Services
- Planning & Concurrency
- Supplier Diversity

Human Resource Services Division

- Employee Relations
- Personnel
- Teacher Certification, Endorsement, and No Child Left Behind (NCLB) Compliance

Information Systems and Technology Division

- Help Desk
- Computer Networking
- Data Processing
- Electronic Equipment Repair & Support
- Information Services
- Pupil Accounting
- School Technology Services

Support Services Division

- Bus Delays
- Operations
- Vehicle and Safety Services
- Employment FAQs
- RoadWatch
- Safe Schools
- Fingerprinting
- Helpful Forms & Documents for Parents and Staff

Exceptional Student Education (ESE) New Charter Application Orientation

An exceptional student is defined as a student who is eligible for a special program and requires specially designed instruction or related services as outlined in the student's Individual Education Plan or Educational Plan.

Areas of eligibility include: Mentally Handicapped
Speech and Language Impaired
Deaf or Hard-of-Hearing
Visually Impaired
Physically Impaired
Orthopedically Impaired
Other Health Impaired
Traumatic Brain Injury
Emotional/Behavioral Disabilities
Specific Learning Disabilities
Autism Spectrum Disorder
Gifted

Related service: Occupational Therapy/Physical Therapy

Procedural Safeguards

Procedures:

Referral/evaluation

Initial evaluations – district

Reevaluations - school

Implementation of IEP

Students must have access to the general curriculum

Students must be serviced in the least restrictive environment (LRE)

Specify services that will be provided at the school site

Ask if student is ESE and for a copy of the IEP as part of registration

IEP cannot be changed to reflect services offered at your school

District participates in all IEP meetings

District serves as the Local Education Agency (LEA) Representative

Matrix of Services

Resources:

IDEA 2004 - www.ed.gov

Florida Statutes and State Board of Education Rules – www.fldoe.org/ese/

Policies and Procedures for the Provision of Specially Designed Instruction and Related Services for Exceptional Students (Under revision)

Support Levels

For Continuum of Services

Level of Support	Support Level Overview	Service Delivery model	Delivery Location
Low	Students receive this level of support/service in the general education environment with direct instruction and behavioral supports via collaboration/consultation	Consultation	General Education Classroom
Moderate	Students receive this level of support/service in the general education and/or the ESE environment with direct instruction and behavioral supports via collaborative teaching models	Support Facilitation Co-Teaching	General Education Classroom Exceptional Education Classroom
High	Students receive this level of support if they require a higher degree of instruction and behavioral supports which may include services in the ESE environment, a Gen Ed classroom (including collaborative teaching models) or a combination of both environments	Resource Room Separate Class	Exceptional Education Classroom General Education Classroom
Intense	Students receiving this level of support have exhausted the full continuum of services at their neighborhood school and require intense academic and/or behavioral supports for the majority of the school day	Direct, Specialized Small Group Instruction Therapeutic	May Include Separate Setting Separate Day School