

Supplemental Educational Services Guidelines

- Applying for SES does not guarantee placement in the tutoring program. If necessary, priority will be given to the lowest achieving children.
- Parents must apply and be approved for their child to receive free/reduced meals.
- It is the responsibility of parents to insure that current emergency information is on file at their child's school.
- If the parent's four provider choices are not available, the district will place the child with an available provider, with parent permission.
- Providers reserve the right to withdraw a student if three attempts to contact the parent have failed and a withdrawal letter has been mailed to the parent.
- Parent is required to sign a Student Learning Plan before tutoring may begin.
- Accepted students who transfer from one eligible school to another eligible school may still be able to continue services. However, continued services will depend on availability.
- Tutoring services will end if the student transfers to a non-eligible school.
- Tutoring services will end if the student is no longer eligible for free/reduced meals.
- Providers and/or district reserve the right to withdraw a student due to poor attendance or behavior issues.
- After each tutoring session, parents are required to pick their children up on time. Providers reserve the right to withdraw students whose parents are chronically tardy.
- Each student receives \$1277.00 worth of free tutoring. Tutoring will end for the school year once those funds are depleted or the deadline for tutoring is reached.
- A Provider Transfer request must be completed, signed by the parent and received by the district before a student is allowed to transfer from one provider to another.