

AYP Choice Transfer Guidelines

2009-2010

- Application for a Transfer does not guarantee placement with transportation. If the district does not have the funds available to provide transportation for all who apply, by law, priority will be given to low achieving children from low income families. Those who do not receive transportation will be given the option to transfer, although you may not receive your first choice school and you must provide transportation.
- If you are completing applications for more than one of your children, there is no guarantee that transportation or same school placement will be available for all siblings.
- You may apply only for the schools listed on your application. You will be notified of the outcome of your request for transfer by mail. There will be no waiting list. All transfers will be made at the beginning of the school year only. For that reason, applications received after the May 6, 2009 deadline will not be processed.
- Receiving an AYP transfer seat does not jeopardize a student's place on the magnet or choice waiting lists.
- A student with disabilities that applies for an AYP transfer will need to have his or her individualized educational plan (IEP) evaluated prior to enrollment to determine whether those services required under the IEP are available at the school. The availability of exceptional student education services offered may be a limiting factor at some school sites.
- All approved applicants to a choice school must provide current proof of residence when enrolling at their choice school.
- If the student receives a transfer and then moves out of the targeted attendance area for that school during the school year, he or she may remain at that school until completion of the highest grade served at that school site. **However, transportation will then be the responsibility of the parent.**
- It is the responsibility of the parent to inform the school if there is a change of address.
- **If a Choice student's zoned school makes AYP for two consecutive years and is no longer identified as a "school in need of improvement", transportation will become the responsibility of the parent. The following school year, the transfer option will not be available for additional students at that school.**
- If your child transfers out of the choice school for any reason, he or she will not be allowed to return to that choice school during the school year. The student may reapply for a transfer the next year, if the home school continues to be a school "in need of improvement". However, there is no guarantee that the current choice school will be a choice option.
- Once an AYP transfer student completes the highest grade level of the choice school, they will flow up to the secondary school to which they are zoned.
- All AYP transfer students must adhere to the district policy. Transfers will be revoked for the following reasons:
 - Continuous acts (two or more) of serious misconduct resulting in multiple out of school suspensions or assignment to an alternative educational program.
 - Any (one) offense or infraction that would constitute a Level 7 or Level 8 consequence based on the Student Code of Conduct.
 - Student absences totaling: 10 total per semester and/or 2 unexcused absences per semester.

Please do not return the application to the school. Applications received through school based courier will not be processed. You may:

- Mail to the Title I Office at P.O. Box 391, Bartow FI 33831
- Fax to the Title I office at 863-534-7496
- Hand deliver to the Title I Office at 1915 S. Floral Avenue, Bartow FI 33830

The application must be postmarked or in the Title I Office no later than May 6, 2009. Incomplete applications will not be processed.