

## 08-22-06 Special School Board Meeting

Routine matters are considered under the consent agenda, which is the first item of business following recognitions. These items are approved by one blanket motion. If there are questions about consent agenda items those items are pulled from the consent agenda and discussed in the order in which they appear on the agenda. The agenda provides an opportunity for members of the public to address the School Board. Speakers addressing agenda items will be called by the Board Chair to speak at the appropriate time during the meeting. Speakers not addressing agenda items will be invited to address the School Board at the end of the meeting, following the reports of the Board members. Each speaker should expect to speak no more than once at any meeting, and shall be limited to three minutes except in unusual circumstances as determined at the sole discretion of the Board Chair. Members of the public desiring to address the School Board should notify the Office of the Superintendent, telephone number 534-0521, no later than 24 hours prior to the meeting. Persons needing assistance under the provisions of the Americans With Disabilities Act (ADA) should contact Pat Hunter, 534-0513, at least three working days prior to the School Board meeting.

### Call Meeting to Order (Sellers)

### Acceptance of Agenda

1. [Revisions to Consent Agenda](#)

Attachment: [REVISIONS TO THE CONSENT AGENDA.doc](#)

#### Motions:

Motion to accept consent agenda with revisions - PASS

#### Vote Results

Motion: Brenda Reddout

Second: Kay Fields

Lori Cunningham - Aye

Jack English - Aye

Kay Fields - Aye  
Margaret Lofton - Aye  
Frank O'Reilly - Aye  
Brenda Reddout - Aye  
Hazel Sellers - Aye

2. [Addendum to Regular Agenda](#)

Attachment: [ADDENDUMS.doc](#)

**Motions:**

Motion to accept Addendum to Regular Agenda. - PASS

**Vote Results**

Motion: Kay Fields  
Second: Brenda Reddout

Lori Cunningham - Aye  
Jack English - Aye  
Kay Fields - Aye  
Margaret Lofton - Aye  
Frank O'Reilly - Aye  
Brenda Reddout - Aye  
Hazel Sellers - Aye

3. [Motion to Accept Agenda](#)

**Minutes:**

**Motions:**

Motion to accept Consent Agenda of August 22, 2006 with Revisions - PASS

**Vote Results**

Motion: Brenda Reddout  
Second: Kay Fields

Lori Cunningham - Aye  
Jack English - Aye  
Kay Fields - Aye  
Margaret Lofton - Aye  
Frank O'Reilly - Aye  
Brenda Reddout - Aye  
Hazel Sellers - Aye

## Invocation

## Pledge of Allegiance

4. [Christopher Smith, Churchwell Elementary](#)

## Special Recognitions

5. [Donor Contributes \\$5,000 to Scholarship Drive](#)

### Minutes:

Susan Copeland introduced Brent Wilder of CitiGroup (Orlando Office) and voiced her appreciation of their \$5000 donation for Polk County scholarships.

6. [State SkillsUSA Winners](#)

### Minutes:

Ken Lloyd, Director of Traviss Career Center, introduced students who participated in the State Skills USA competition:

Robert Driver, Residential Electricity

Jonathan Prescott, Pedicure

Jennifer Hartley, Technical Computer Application

Bryan Buckner, Welding, (Bryan has been invited to participate in the 2007 World Competition in Japan)

and

Lenny Lewis, Instructor, Ridge Career Center introduced Dwayne Rainer, who placed 1st in the Nation in Diesel Equipment Technology

7. [Perfect Score on FCAT Reading & Math](#)

### Minutes:

Wilma Ferrer, Senior Director of Assessment, Accountability & Evaluation, recognized students who achieved a perfect score on the FCAT Reading and Math.

Gary Wang - Garner Elementary  
Lauren Meyer - Cleveland Court Elementary  
Carlos Diaz - Lincoln Academy  
Ajani Dashield - Ridgeview Global  
Lindsey Brown - Wendell Watson Elementary  
Nicole Radivilov - Lincoln Academy  
Vanessa Colchadol - Fort Meade Middle/Senior  
Nathaniel Even - Lawton Chiles Middle  
Nathan Gates - Lakeland Senior

#### 8. [FFA Award Winners](#)

**Minutes:**

David Byrd, Teacher Resource Specialist Trainer, introduced the FFA Award winners:

Lauren Lewis - Haines City High School, Public Speaking and Horticulture Demonstration

Olivia Harper - McLaughlin Middle, State Chorus

Rebecca Beam - Bartow Middle School, State Courtesy Court

Holly Rhams -Frostproof, Fund Raising.

#### 9. [2006-07 Five Star Schools](#)

**Minutes:**

Margaret Anne Wheeler, Senior Coordinator of Community Involvement, introduced the 2006-2007 Five Star Schools:

Bartow Elementary Academy, Bartow High School and International Baccalaureate, Blake Academy, Brigham Academy, Dale R. Fair Babson Park Elementary, Caldwell Elementary, Inwood Elementary, Hillcrest Elementary, Janie Howard Wilson Elementary, Lake Gibson Middle, Lawton Chiles Middle, Lena Vista Elementary Lincoln Avenue Academy, McLaughlin Middle, North Lakeland Elementary, Padget Elementary, Pinewood Elementary, Rochelle School of the Arts, Snively Elementary, Valleyview Elementary, and Wendell Watson Elementary.

**Public Comments on Agenda Items**

10. [Public Comments](#)

**Minutes:** There was none.

**Approval of Minutes**

11. [Approve August 8, 2006 School Board Minutes](#)

Attachment: [080806 School Board Minutes.doc](#)

**Minutes:** Minutes of August 8, 2006 Regular School Board Meeting were approved as printed by general consent.

**Oath of Office**

**Reorganization of the Board**

**Approval of Consent Agenda**

12. [Approve Consent Agenda](#)

**Minutes:**

**Motions:**

Motion to approve Consent Agenda. - PASS

### **Vote Results**

Motion: Lori Cunningham  
Second: Brenda Reddout

Lori Cunningham - Aye  
Jack English - Aye  
Kay Fields - Aye  
Margaret Lofton - Aye  
Frank O'Reilly - Aye  
Brenda Reddout - Aye  
Hazel Sellers - Aye

### **New Administrator Announcements**

13. [Paul Garrison, Assistant Director of the Evening Program, Ridge Career Center](#)

### **Consent**

#### **Administration General Items**

14. [First Summary Report - Paperwork Reduction](#)  
Attachment: [paper reduction compliance letter \(3\).doc](#)

#### **Business Services General Items**

15. [Donation of computer lab from Garden Grove Elementary](#)  
Attachment: [Garden Grove CC donation.xls](#)

16. [Purchasing annuities for retiring employees to participate in the Board's early retirement annuity program.](#)  
Attachment: [BID-TAB06-06.xls](#)

17. [Approval for the Finance Director to solicit and award bids for the Early Retirement Program for those employees retiring during the 2006-2007 fiscal year.](#)

18. [Annual Audit Report from Ernst & Young for the Year Ended June 30, 2005](#)

19. [Bid Recommendations for August 22, 2006 Board Meeting](#)  
Attachment: [Bid Rec 8-22-06.doc](#)

### **Business Services Grant Applications**

20. [William F. Goodling Even Start Literacy Grant 06-07 \(Continuation\) \(Revised\)](#)  
Attachment: [Even Start Impact Form 06-07.doc](#)  
Attachment: [School Board Summary Even Start 06-07.doc](#)

21. [2007 Title IV Safe and Drug-Free Schools Grant](#)  
Attachment: [Budget Impact Analysis for Title IV 2007 SDFS Grant .doc](#)  
Attachment: [2007 Title IV Safe and Drug-Free Schools Grant.doc](#)  
Attachment: [Board Summary 2007 Title IV Safe and Drug Free Schools Grant.doc](#)

22. [Adults with Disabilities Grant 06-07 \(Continuation\)](#)  
Attachment: [School Board Summary Adults with Disabilities 06-07.rtf](#)  
Attachment: [Adults with Disabilities Grant \(Continuation\) Impact Form 06-07.doc](#)

23. [Homeless Coalition of Polk County \(Book-bags\) 06-07 \(Continuation\)](#)

Attachment: [School Board Summary Homeless \(Bookbags\) 06-07.rtf](#)

Attachment: [Homeless Coalition \(Bookbags\) Impact Form 06-07.doc](#)

24. [South McKeel Elementary Academy Continuation Charter Grant Application](#)

Attachment: [S. McKeel Elem. Charter Grant Impact.doc](#)

Attachment: [grants chg.doc](#)

### **Business Services Contracts for Learning Division**

25. [Contract: Learning-Focused Solutions](#)

Attachment: [Learning-Focused Combined Contract 06-07\[1\].pdf](#)

Attachment: [Learning-Focused Mid-Hi Corrective Action Year 1](#)

[Budget 06-07\[1\].pdf](#)

Attachment: [Budget Impact Analysis Contract Learning-Focused Solutions 06-07.doc](#)

Attachment: [Learning-Focused Grades 3-5 Year 1 Budget 06-07.pdf](#)

Attachment: [Sole Source Ltr Learning-Focused Solutions.pdf](#)

Attachment: [Debarment Form Learning-Focused Solutions 06-07.pdf](#)

Attachment: [Sch Bd Summary Contract Learning-Focused Solutions 06-07\[1\].doc](#)

26. [Independent Electrical Contractors - Florida West Coast Chapter](#)

Attachment: [IEC 06 07.doc](#)

Attachment: [IEC contract.doc](#)

Attachment: [Indep Electrical Contractors 0806.doc](#)

27. [Contractual Agreement between Tenth Judicial Circuit Drug Court and School Board of Polk](#)

Attachment: [SDT Summary-Drug Court.doc](#)

Attachment: [SDT Statement of Work--Drug Court.doc](#)

Attachment: [Drug Testing.doc](#)

Attachment: [SDT Budget Impact--Drug Court.doc](#)

28. [2007 Contractual Agreement with Lakeland Housing Authority](#)  
Attachment: [2006-07 Lakeland Housing Board Summary.doc](#)  
Attachment: [Agenda Item-Lkld Housing 8-05.doc](#)  
Attachment: [Contract.Lakeland Housing Authority.doc](#)  
Attachment: [Lakeland Housing Statement of Work.doc](#)  
Attachment: [2006-07 Budget Impact Project 2.doc](#)

### **Business Services Contracts for Support Services**

29. [Berkley Charter School 2006-2007 Bus Maintenance Agreement](#)  
Attachment: [Berkley Charter School Contract for Vehicle Services 06-30-2007.pdf](#)

30. [Discovery Academy Bus Lease Agreement](#)  
Attachment: [Discovery Academy Lease Agreement.pdf](#)

### **Business Services Donations**

31. [Geico Essay Contest](#)  
Attachment: [Donation from Geico Contest.doc](#)

32. [Donation of Books from author Tom Bunevich](#)  
Attachment: [Acceptance of Donations for tom bunevich.doc](#)

33. [\\$1,250 Donation to Crystal Lk EI from Wal-Mart](#)  
Attachment: [Acceptance of Donations - Walmart 8-2-06.doc](#)

34. [\\$500 Donation to Human Resource Services](#)  
Attachment: [8-22 Grizzard Donation.doc](#)

#### **Business Services Purchasing Items for Learning Division**

35. [Vendor: Santillana USA](#)

#### **Facilities & Operations General Items – Administration**

36. [Project C-00127 - Griffin Elementary - Remodel Kitchen/Cafeteria](#)
37. [Project C-00133 - Winter Haven Sr. - Replace Kitchen/Expand Dining](#)
38. [Project C-00157 - Jewett Elementary - 8 Classroom Addition](#)
39. [Project #C-00172 - Scott Lake Elementary - 8 Classroom Addition](#)
40. [Project #C-0200 - Harrison Arts Center - Building Expansion](#)
41. [Project #C-00203 - Lake Wales Sr. - Gym/Weight Room](#)

- 42. [Project #C-00204 - Mulberry Sr. - Remodel Home Economics](#)
  
- 43. [Project #C-00205 - Elbert Elementary - 6 Classroom Addition](#)
  
- 44. [Project #C-00206 - Lake Alfred - Addair Middle - Music Suite](#)
  
- 45. [Project C-00154 - Bartow Academy - 12 Classroom Addition w/Art and Music](#)

**Facilities & Operations General Items – Architectural Services**

- 46. [Project #C-00206 Lake Alfred Addair Middle – New Music Suite](#)

**Facilities & Operations General Items – Construction Services**

- 47. [Project #P-00903-Kathleen Senior - Softball Field](#)
  
- 48. [Project #C-00160-Pinewood Elementary - 10 Classroom Addition](#)
  
- 49. [Project #C-00172-Scott Lake Elementary - 8 Classroom Addition](#)

50. [Project #C-00150 \(Bid File #012-FDF-0706\)-Gibbons Street EI - Clinic to Admin Remodel](#)

Attachment: [Facilities No. 48.doc](#)

51. [Project #C-00172-Scott Lake Elementary - Playcourt Canopy](#)

52. [Project #C-00150 \(Bid File #248-FDF-0806\)-Gibbons Street EI - Walkway Canopy](#)

Attachment: [C150canopyBIDTAB1.doc](#)

53. [Project #C-00154-Bartow Elementary Academy - 12 Classroom Addition](#)

54. [Project #C-00185-Medulla Elementary - 6 Classroom Addition](#)

#### **Facilities & Operations Maintenance Project Requests**

55. [Project #C-00215 - Jesse Keen Elementary - 10 Classroom Addition](#)

56. [Project #C-00209 - Cleveland Court Elementary - Covered Pavilion](#)

57. [Project #C-00208 - McLaughlin Middle - Arts Suite](#)

58. [Project #C-00219 - Socrum Elementary - 8 Classroom Addition/  
Covered Pavilion](#)

### Facilities & Operations School Improvement Project Requests

59. [Project #C-00210 - Dixieland Elementary - Covered Pavilion](#)

60. [Project #C-00211 - Ben Hill Griffin Elementary - Covered Pavilion](#)

61. [Project #C-00212 - Bartow Sr. - Renovate Music Suite](#)

62. [Project #C-00214 - Highland City Elementary - 10 Classroom  
Addition](#)

63. [Project #C-00217 - R. Bruce Wagner Elementary - 8 Classroom  
Addition](#)

64. [Project #C-00218 - Sandhill Elementary - Covered Pavilion](#)

65. [Project #C-00216 - Loughman Oaks Elementary - New Playcourt  
and Covered Pavilion](#)

66. [Project #C-00213 - Dundee Elementary - New Playfield and Covered Pavilion](#)

## Human Resource Services Recommendations

67. [Temporary Duty Assignments](#)  
Attachment: [TDA 8-22-06 Master.XLS](#)

**Minutes:** Approved personnel recommendations are recorded in Supplemental Minute Book 68A07, Pages 057 - 081.

68. [Non-Instructional Personnel Recommendations](#)  
Attachment: [NON-INSTRUCTIONAL AGENDA 8-22-06.pdf](#)  
Attachment: Termination Support Non-Instr 8-22-06.pdf (Confidential Item)

**Minutes:** Approved personnel recommendations are recorded in Supplemental Minute Book 68A07, Pages 057 - 081.

69. [Administrative and Instructional Personnel Recommendations](#)  
Attachment: Termination Support-Instructional 8-22-06.pdf (Confidential Item)  
Attachment: [INSTRUCTIONAL AGENDA 08-22-06.pdf](#)  
Attachment: Term Support Instructional.pdf (Confidential Item)  
Attachment: FINAL ORDER Dean.doc (Confidential Item)  
Attachment: FINAL ORDER Dawson.doc (Confidential Item)  
Attachment: Dawson Recommended Order.pdf (Confidential Item)  
Attachment: Dean Recommended Order.pdf (Confidential Item)

**Minutes:** Approved personnel recommendations are recorded in Supplemental Minute Book 68A07, Pages 057 - 081.

## Human Resource Services Requests for Revised Job Descriptions

70. [Revised Job Description for Director, ESOL](#)  
Attachment: [Director.pdf](#)  
Attachment: [Exec Sum Director, ESOL 8-22 Bd.doc](#)  
Attachment: [Director, ESOL Job Duties Final.pdf](#)  
Attachment: [Non-Union Salary Ranges 07.pdf](#)  
Attachment: [Director, ESOL Job Duties Strikethru scan.pdf](#)  
Attachment: [Director, ESOL Job Duties Original.pdf](#)  
Attachment: [Learning Division ESOL.pdf](#)

### **Human Resource Services Requests for New Positions and/or Job Descriptions**

71. [Approve New Job Description for Senior Coordinator, APIP Grant](#)  
Attachment: [Exec Sum Sr Coord, Adv Plcmt Grant Pgm 8-22 Bd.doc](#)  
Attachment: [Sr Coordinator APIP Specific Job Duties.doc](#)  
Attachment: [Non-Union Salary Ranges 07.pdf](#)  
Attachment: [Sr Coord, APIP Budget Impact 06-07.pdf](#)  
Attachment: [Senior Coordinator.pdf](#)

### **Human Resource Services Annual Items**

72. [School Food Service Manager and Manager Intern 06-07 Hourly Rates](#)  
Attachment: [Foodservice Hourly Rates 8-22 Bd.doc](#)

### **School Based Operations General Items**

73. [Interinstitutional Agreement with Polk Community College](#)  
Attachment: [PCC Dual Enrollment Agreement.doc](#)

### **Support Services Field Trip Requests**

74. [Out Of State Field Trips](#)  
Attachment: [Field Trips.doc](#)

## Regular

### Facilities & Operations General Items – Property Management (Land)

75. [Shared Maintenance Agreement](#)  
Attachment: [08 22 06 Agenda Shared Maintenance Agreement.doc](#)

#### **Minutes:**

Mr. English pulled the Shared Maintenance Agreement (originally Item 55) for discussion.

He asked if the District had prior experience with shared maintenance agreements.

Bob Williams, Assistant Superintendent of Facilities and Operations, reported that the maintenance will be shared by four entities. However, Southwest Florida Water Management District requires one owner and will not allow a shared ownership. Our responsibility is primarily for mowing the 20-acre site at a cost of less than \$6000 per year.

#### **Motions:**

Approval of the Shared Maintenance Agreement between Silver Active Adult Communities-Bartow, LCC, the County and the School Board. - PASS

#### **Vote Results**

Motion: Frank O'Reilly  
Second: Kay Fields

Lori Cunningham - Aye  
Jack English - Aye  
Kay Fields - Aye  
Margaret Lofton - Aye  
Frank O'Reilly - Aye  
Brenda Reddout - Aye  
Hazel Sellers - Aye

#### **Motion Minutes:**

Mr. English voiced concerns on long-term obligations of future Boards. He asked if the District has other Shared Use Agreements.

Bob Williams, Assistant Superintendent of Facilities and Operations, reported that SWIFT Mud requires one named ownership. Because of

our lack of experience in dealing with DOT and their requirements, he preferred a shared usage maintenance. He anticipates a requirement of mowing it twice a month, at an approximate cost of \$6000 annually, 20 acres.

## Superintendent's Report

### 76. [Comments of Superintendent](#)

#### **Minutes:**

Dr. McKinzie updated the Board on the Fine Arts Program planned for McLaughlin Middle School for August 2007.

She also announced that DOE had provided a list of schools that will receive vouchers from the Microsoft settlement. The allotment is not for all schools and is based on free and reduced enrollment.

### 77. [Next Meeting Date](#)

## Attorney's Report

### 78. [Attorney's Report](#)

### 79. [Resolution 2006/2007-05](#)

Attachment: [Resolution 2006 -2007 05.doc](#)

#### **Minutes:**

Mr. Bridges announced that he had received an email from DOE that provides the deadline of October 16, 2006, for submitting an application for exclusive authorization for charter schools. He commented that this is not an opinion of the

Attorney General nor an Order of a Court of Competent Jurisdiction.

**Motions:**

Recommend approval of Resolution 2006/2007-05: School Board of Polk County, Florida to retain exclusive authority to authorize charter schools within the geographic boundaries of the Polk County School District. - PASS

**Vote Results**

Motion: Lori Cunningham  
Second: Brenda Reddout

Lori Cunningham - Aye  
Jack English - Aye  
Kay Fields - Aye  
Margaret Lofton - Aye  
Frank O'Reilly - Aye  
Brenda Reddout - Aye  
Hazel Sellers - Aye

80. [TRILLION CONTRACT](#)

Attachment: [TRILLION Agreement.pdf](#)

**Minutes:**

**Motions:**

Recommend termination of Trillion Contract - PASS

**Vote Results**

Motion: Brenda Reddout  
Second: Jack English

Lori Cunningham - Aye  
Jack English - Aye  
Kay Fields - Aye  
Margaret Lofton - Aye  
Frank O'Reilly - Aye  
Brenda Reddout - Aye  
Hazel Sellers - Aye

**Motion Minutes:** Mr. English commented that if there is any differentiation of expenses between the Trillion contract and what we actually spend, we should be compensated if possible. Mr. Bridges stated he would make that part of the negotiation process.

## Auditor's Report

81. [2006-07 Audit Plan](#)

Attachment: [AUDIT PLAN 2006-07.doc](#)

### Motions:

The Internal Audit Charter States, "The Board Internal Auditor shall submit an annual budget and audit plan reflecting scheduled audits and non-audit activities to the School Board within 60 days of the beginning of each fiscal year for review, discussion, and approval". Request approval of the 2006-07 Audit Plan. - PASS

### Vote Results

Motion: Brenda Reddout  
Second: Lori Cunningham

Lori Cunningham - Aye  
Jack English - Aye  
Kay Fields - Aye  
Margaret Lofton - Aye  
Frank O'Reilly - Aye  
Brenda Reddout - Aye  
Hazel Sellers - Aye

## Board Members' Report

### District 1 - Frank J. O'Reilly

82. [Mr. O'Reilly's Report](#)

Minutes: No report

### District 2 - Lori Cunningham

83. [Mrs. Cunningham's Report](#)

Attachment: [Board Report 8-22-06.doc](#)

### District 3 - Hazel Sellers

84. [Mrs. Sellers' Report](#)

**Minutes:**

Commented on the modular school in Poinciana: Lake Marion Creek School.

**District 4 - Brenda Reddout**

85. [Dr. Reddout's Report](#)

**Minutes:**

Dr. Reddout congratulated Bartow International Baccalaureate and Harrison School of the Arts for being recognized by the Department of Education as two of the top 10 high schools within the State. There were also three middle schools that were recognized as being in the top 10 middle schools within the state: Union Academy, Lawton Chiles Middle School and Jewett Middle School; and two elementary schools: Bartow Elementary Academy and Lincoln Academy.

Reported on a UF program, Gator Tracks, that would help our school district identify high potential minority students to enter into a pre-engineering program.

**District 5 - Kay Fields**

86. [Mrs. Fields' Report](#)

**Minutes:** No report.

## District 6 - Margaret Lofton

### 87. [Mrs. Lofton's Report](#)

**Minutes:**

Mrs. Lofton commented on the Central Florida School Boards Coalition meeting held at the Jim Miles Center and voiced her appreciation to Pat McManus, Senior Staff Assistant to the School Board, for coordinating the session.

Reported that schools across the County could use the donation of belts, PE uniforms, and school supplies. Boone Middle School has expressed a need for donations toward PE uniforms and belts. Donations will be placed in a PE Uniform trust. The cost of a PE uniform is \$11.00.

## District 7 - Jack English

### 88. [Mr. English's Report](#)

**Minutes:** No report.

## Public Comments Addressing Items Not on Agenda

### 89. [Audience Comments](#)

### 90. [Christine Patel - Gibbon Street](#)

**Minutes:** Did not respond when called upon.

### 91. [Jane Miller - Denied Employment](#)

**Minutes:**

Mrs. Miller has been denied a teaching position due to a felony conviction: grand theft. She asked the Board for an exception on her behalf.

Dr. McKinzie advised the Board that there is an Appeals Committee process an option for those that have been denied employment, but there is a time limit. This option was not taken.

Mrs. Cunningham suggested that the issues of time limits and named offenses be brought to the attention of the Policy Committee when they next meet.

**Adjournment**

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Hazel Sellers, Chairman

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Gail F. McKinzie, Ph. D., Superintendent, Polk Cour