

06-26-2007 Special School Board Meeting

Call Meeting to Order

1. [Opening Remarks from Board Chair](#)

Minutes: Margaret Lofton, Board Chair, announced that Lori Cunningham, School Board Member District 2 was absent from today's meeting.

Acceptance of Agenda

2. [Accept June 26, 2007 Agenda](#)

Attachment: [INSTRUCTIONAL AGENDA 6-26-07 Add pg 10.pdf](#)

Attachment: [REVISIONS TO AGENDA.doc](#)

Motions:

Recommend accepting the agenda of June 26, 2007. - PASS

Vote Results

Motion: Hazel Sellers

Second: Brenda Reddout

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Frank O'Reilly - Aye

Brenda Reddout - Aye

Hazel Sellers - Aye

Invocation

3. [Frank O'Reilly, School Board Member District 1](#)

Pledge of Allegiance

4. [Caitlin Andrew, Summerlin Academy](#)

Special Recognitions

Public Comments on Agenda Items

5. [Speakers](#)

Approval of Minutes

6. [C-5 Approve Minutes of the June 12, 2007 Regular School Board Meeting](#)

Attachment: [06 12 07 School Board Minutes.pdf](#)

Motions:	
Motion to approve minutes of the June 12, 2007 Regular School Board meeting.	- PASS
Vote Results	
Motion: Kay Fields	
Second: Brenda Reddout	
Kay Fields	- Aye
Tim Harris	- Aye
Margaret Lofton	- Aye
Frank O'Reilly	- Aye
Brenda Reddout	- Aye
Hazel Sellers	- Aye

Approval of Consent Agenda

7. [C-6 Approve June 26, 2007 Consent Agenda](#)

Motions:	
Recommend approval of the consent agenda.	- PASS
Vote Results	
Motion: Brenda Reddout	
Second: Kay Fields	
Kay Fields	- Aye

Tim Harris	- Aye
Margaret Lofton	- Aye
Frank O'Reilly	- Aye
Brenda Reddout	- Aye
Hazel Sellers	- Aye

#### New Administrator Announcements

8. [Ronald Ciranna, Assistant Superintendent of Human Resource Services](#)  
Attachment: [Ciranna , Asst Super of HRS.doc](#)
9. [William Kyle Windham, Assistant Principal, Dundee Ridge Middle School](#)  
Attachment: [Dundee Ridge MS APA.doc](#)
10. [Michelle D. Browning, Assistant Principal, Stambaugh Middle School](#)  
Attachment: [Stambaugh MS APC.doc](#)
11. [Rebecca Hixenbaugh, Assistant Principal, Frostproof Elementary](#)  
Attachment: [Frostproof Elem AP.doc](#)

#### Consent

##### Administration - Office of School Choice

12. [C-10 Second Modification to Life Skills Center Polk County Contract](#)  
Attachment: [BM Summary Accountability Plan 6.26.07.doc](#)  
Attachment: [Modification-Second.doc](#)  
Attachment: [Life Skills Submission 7 - Final.doc](#)

##### Business Services General Items

13. [C-11 Annual Surplus Textbook Disposition](#)
14. [C-12 Workers' Compensation Excess Insurance Coverage Purchase](#)
15. [C-13 Bid Recommendations for June 26, 2007 Board Meeting](#)  
Attachment: [Bid Rec 6-26-07.doc](#)
16. [C-14 2007-2008 Payroll Calendars](#)  
Attachment: [Payroll Calendars 2007-2008.xls](#)

##### Business Services Budget Revisions

17. [C-16 2006-2007 Resolutions to Amend District Budget - May](#)  
Attachment: [Summary 06-26-07.doc](#)  
Attachment: [24Bud Amend - Capital Projects 062607.xls](#)  
Attachment: [23Bud Amend - General Fund 062607.xls](#)  
Attachment: [25Bud Amend - Special Revenue 062607.xls](#)
18. [C-17 Budget Revision Request - Student Services](#)

##### Business Services Contracts

19. [C-19 Wisdom for Living, Inc., July 1, 2007-June 30, 2008, \\$266,695.00](#)  
Attachment: [Wisdom for Living BUDGET IMPACT ANALYSIS 2007.doc](#)  
Attachment: [STATEMENT OF WORK - Wisdom for Living 2007.doc](#)  
Attachment: [Wisdom for Living Contract 2007.doc](#)

20. [C-20 Educational Based Services, Inc., July 1, 2007 - June 30, 2008, \\$585,200.00](#)  
Attachment: [Budget Impact Analysis Form0708.doc](#)  
Attachment: [EBSSTATEMENT OF WORK.doc](#)  
Attachment: [Revised EBS 07 08.DOC](#)
21. [C-21 Winter Haven Hospital d/b/a Behavioral Health Division, July 1, 2007-June 30, 2008, \\$192,200.00](#)  
Attachment: [WH 07-08 Contract 2007.doc](#)  
Attachment: [STATEMENT OF WORK - WHH-2007.doc](#)  
Attachment: [WHH-BHD BUDGET IMPACT ANALYSIS 2007.doc](#)
22. [C-22 Peace River Center, July 1, 2007-June 30, 2008, \\$139,680.00](#)  
Attachment: [Peace River Contract 2007.doc](#)  
Attachment: [PRC BUDGET IMPACT ANALYSIS 2007.doc](#)  
Attachment: [STATEMENT OF WORK - PRC 2007.doc](#)
23. [C-23 School Readiness Program funding agreement with Polk County Early Learning Coalition](#)  
Attachment: [Attachment II Fla 1st Start 0708PK.doc](#)  
Attachment: [Attachment VII- Drug Free.doc](#)  
Attachment: [Exhibit R Florida First Start Parent Survey.doc](#)  
Attachment: [VPK Attachment A 5-16-07.doc](#)  
Attachment: [VPK Provider Agreement Front Page.doc](#)  
Attachment: [Exhibit F Sliding Fee Scale- Effective May 1, 2006.xls](#)  
Attachment: [Exhibit J Budget Narr PreK 0708.doc](#)  
Attachment: [Attachment III- F & C 1.doc](#)  
Attachment: [Attachment IV-Lobbying.doc](#)  
Attachment: [Attachment V- Discrimination.doc](#)  
Attachment: [Attachment VI- Public Entity.doc](#)  
Attachment: [Standard Contract 0708PK.doc](#)  
Attachment: [VPK Attachment A 5-16-07.doc](#)  
Attachment: [VPK Provider Agreement - Page 2 9 08 04 06.doc](#)  
Attachment: [Exhibit M Budget Narr FFS 0708.doc](#)  
Attachment: [Exhibit A Contract Terms.doc](#)  
Attachment: [Exhibit D Required Reports.doc](#)  
Attachment: [Exhibit E Polk Child Care Rate Aug 06.xls](#)  
Attachment: [Exhibit I Org chart Polk County Schools 0708.doc](#)  
Attachment: [Attachment I 0708PK.doc](#)  
Attachment: [Attachment VIII- Debarment.doc](#)  
Attachment: [Exhibit R Florida First Start Parent Survey.doc](#)  
Attachment: [Budget Contract 0708.xls](#)  
Attachment: [Exhibit J Budget Narr PreK 0708.doc](#)  
Attachment: [SCHOOL BOARD SUMMARY ELC 0708.doc](#)  
Attachment: [Budget Impact Analysis Form PreK FFS 0708.doc](#)  
Attachment: [Exhibit K SR Satisfaction Survey - Public.doc](#)
24. [C-24 Academic Tournaments, State and National 2009](#)  
Attachment: [SB SUMMARY 09DRD.doc](#)  
Attachment: [BUDGET IMPACT ANALYSIS 09DRD.doc](#)  
Attachment: [09 Natl DRD Contract v6.doc](#)  
Attachment: [09 State DRD Contract v5.doc](#)
25. [C-25 CSA, Susan B. Jones, \\$49,920.00, Response to Intervention](#)  
Attachment: [Consultant Service Agreement Susan B. Jones.doc](#)  
Attachment: [Susan Jones Statement of Work.doc](#)
26. [C-26 Learning Resource Center of Polk County, Inc., July 1, 2007-June 30, 2008, \\$499,950.00](#)  
Attachment: [ESY Irc budget impact 07 08.doc](#)  
Attachment: [ESY sow 07 08.doc](#)  
Attachment: [LRC 07 08 ESY.doc](#)
27. [C-27 Contract Amendment, PRIDE, \\$25,525.83, Mark Wilcox Center, SDT Grant](#)  
Attachment: [SDT Summary--PRIDE Amendment.doc](#)  
Attachment: [Statement of Work--SDT 2007--PRIDE Coordinator.doc](#)  
Attachment: [Contractual Agreement--SDT 2007--PRIDE Coordinator amendment.doc](#)  
Attachment: [Contractual Agreement--SDT 2007--PRIDE Coordinator.doc](#)  
Attachment: [Budget Impact--SDT 2007--PRIDE Coordinator Amendment.doc](#)
28. [C-28 Ruthvens Lease Addendum 2007-2008](#)  
Attachment: [Ruthven 001.jpg](#)  
Attachment: [Budget Analysis Ruthvens 07-08.doc](#)

29. [C-29 Agreement with Polk County Workforce Development Board, Inc.](#)  
Attachment: [ABE Agreement--PCSB capacity building 2007.doc](#)

Business Services Donations

30. [C-30 Donation of a ES 6121 Storage trailer from Leah Carrerou to Harrison School for the Arts](#)  
Attachment: [Orchestra Trailer.doc](#)

31. [C-31 \\$512.90 Donation from R W Blake Academy PTO To Blake Academy](#)  
Attachment: [BlakeAcademyPTO.doc](#)

32. [C-32 \\$1,000 donation from Sandhill PTO to Sandhill Elementary.](#)  
Attachment: [Acceptance of Donations \(2\).doc](#)

33. [C-33 Donation of a 1970 Hahn Fire Truck From City of Auburndale for Ridge Career Center](#)  
Attachment: [Acceptance of Donations FireTruck1970\(2\).doc](#)

34. [C-34 Donation of a 1981 Grumman Fire Engine from the City of Lakeland Fire Department for Ridge Career Center](#)  
Attachment: [Donation Document1981 Fire Truck.doc](#)

Business Services Purchasing Items for Learning Division

35. [C-35 Purchasing of Simulator for instructional use in Commercial Vehicle Driving, Fire Science and School Bus Driver Training Programs](#)

Attachment: [BUDGET IMPACT ANALYSIS2.doc](#)  
Attachment: [Ridge VS IV PROPOSAL041807C \(2\) Simulator.pdf](#)  
Attachment: [Rdqe VS IV Sole Source Document Simulator.pdf](#)

Facilities & Operations General Items – Administration

36. [C-36 Addendum - Joint Use of Facilities Agreement](#)  
Attachment: [orig-adden joint use agmt .pdf](#)

Facilities & Operations General Items – Construction Services

37. [C-37 Project #C-00164-Support Services-Vehicle Wash and Fuel Facility](#)  
Attachment: [C-35 c164wksht backup.doc](#)

38. [C-38 Project #C-00127-Griffin Elementary-Cafeteria/Kitchen Remodel](#)

Facilities & Operations General Items – Property Management - Land

39. [C-39 Site Ranking for Middle School 'DD' - Southeast Winter Haven](#)  
Attachment: [Final Intro-Executive Summary-3.pdf](#)  
Attachment: [#2 Baxter Property.doc](#)  
Attachment: [Bentley Site Final.pdf](#)  
Attachment: [Cassidy Site Final.pdf](#)  
Attachment: [REVISED CASSIDY SITE.doc](#)

Facilities & Operations Contract Changes – Construction Services

40. [C-40 Project #C-00124-Fort Meade Middle/Senior-Boys' FieldHouse](#)  
Attachment: [c124.pdf](#)

41. [C-41 Project #C-00146-Highlands Grove Elementary-New Elementary School "J"](#)  
Attachment: [c146co.pdf](#)

42. [C-42 Project #C-00154-Bartow Elementary Academy - 12 Classroom Addition](#)  
Attachment: [c154time.pdf](#)

Human Resource Services Recommendations

43. [C-43 Recommendations for Administrative and Instructional Personnel](#)  
Attachment: [INSTRUCTIONAL AND HOURLY AGENDA 6-26-07.pdf](#)  
Attachment: [INSTRUCTIONAL AGENDA 6-26-07 Add pg 10.pdf](#)

Minutes:

\*\*Approved personnel recommendations are recorded

in Supplemental Book 68 A 07, Pages 789-808.\*\*\*

44. [C-44 Recommendations for Non-Instructional Personnel](#)  
Attachment: [Termination Support Non-Inst 6-26-07 Rev.pdf](#)  
Attachment: [NON-INSTRUCTIONAL AGENDA 06-26-07.pdf](#)

Minutes:

\*\*Approved personnel recommendations are recorded

in Supplemental Book 68 A 07, Pages 789-808.\*\*\*

45. [C-45 Recommendations for Temporary Duty Assignments](#)  
Attachment: [TDA 6-26-2007.pdf](#)

Minutes:

\*\*Approved personnel recommendations are recorded

in Supplemental Book 68 A 07, Pages 789-808.\*\*\*

Human Resource Services Requests for Revised Job Descriptions

46. [C-46 Recommend Approval of Revised Job Description for Technician, Grants in the Learning Division](#)  
Attachment: [Technician Grants 6-26 Bd.pdf](#)

47. [C-47 Recommend Approval of Revised Job Description for TRST, Guidance in the Learning Division](#)  
Attachment: [TRST Guidance 6-26 Bd.pdf](#)

Human Resource Services Annual Items

48. [C-48 Tentative Agreements Between PCSB and PEA](#)  
Attachment: [PEA Tent Agree 6-26 Bd.pdf](#)

Support Services General Items

49. [C-49 OPPAGA Approval](#)

Regular

Business Services General Items

50. [C-15 2007-08 Staffing Plan Phases I and II](#)  
Attachment: [Staffing Plan 07-08 Phases I & II.pdf](#)

Motions:

Motion to approve 2007-08 Staffing Plan Phases I and II - PASS

Vote Results

Motion: Brenda Reddout

Second: Hazel Sellers

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton	- Aye
Frank O'Reilly	- Aye
Brenda Reddout	- Aye
Hazel Sellers	- Aye

Motion Minutes:

Dr. Reddout asked Dr. McKinzie to comment on the process and focus of the Staffing Plan.

Dr. McKinzie reported that the plan was presented to the Board in two separate phases because staff had to wait to see how new State Legislative rulings would affect our funding. Phase I mainly affects staffing new schools and critical positions. Phase II addresses those instructional positions needed for equity in programs, mandated programs, meeting the growth in our district, and previously grant-funded positions that will be absorbed by the district because the grants are no longer available and the positions are deemed necessary to continue the program.

Facilities & Operations General Items – Property Management - Land

51. [R-50 Middle School DD - Acquisition of Cassidy Properties, Inc. Property](#)

Attachment: [RESOLUTION 2006-2007-31.doc](#)

Attachment: [REVISED CASSIDY SITE.doc](#)

Motions:	
Approve Resolution 2006/2007-31 to acquire the Cassidy Properties, Inc. property for a middle school.	- PASS
Vote Results	
Motion: Frank O'Reilly	
Second: Hazel Sellers	
Kay Fields	- Aye
Tim Harris	- Aye
Margaret Lofton	- Aye
Frank O'Reilly	- Aye
Brenda Reddout	- Aye
Hazel Sellers	- Aye

Public Hearing

52. [Speakers](#)

Minutes:

There were none.

53. [R-52 Renewal Charter Contract for Berkley Accelerated Middle School](#)

Attachment: [BM Summary- BAMS Contract 6.26.07.doc](#)

Attachment: [BM - BAMS Renewal Contract 6.26.07.doc](#)

Motions:	
Approve the renewal charter for Berkley Accelerated Middle School, July 2007 - June 30, 2017.	- PASS

Vote Results

Motion: Kay Fields

Second: Hazel Sellers

Kay Fields	- Aye
Tim Harris	- Nay
Margaret Lofton	- Aye
Frank O'Reilly	- Aye
Brenda Reddout	- Aye
Hazel Sellers	- Aye

Motion Minutes:

Mr. Harris stated he could not support a ten-year contract.

Mrs. Sellers commented that it is her understanding that contracts can be revoked should the charter not comply. Mrs. Lofton agreed.

54. [R-53 Renewal Charter Contract for Lakeland Montessori Schoolhouse](#)

Attachment: [BM - LMS Renewal Contract 6.26.07.doc](#)

Attachment: [BM Summary- LMS Contract 6.26.07.doc](#)

Motions:

To approve the renewal charter contract for Lakeland Montessori Schoolhouse - **PASS**

Vote Results

Motion: Frank O'Reilly

Second: Hazel Sellers

Kay Fields	- Aye
Tim Harris	- Aye
Margaret Lofton	- Aye
Frank O'Reilly	- Aye
Brenda Reddout	- Aye
Hazel Sellers	- Aye

55. [R-54 Renewal Charter Contract for PCC Collegiate Charter High School](#)

Attachment: [BM Summary- PCC Contract 6.26.07.doc](#)

Attachment: [BM - PCC Renewal Contract 6.26.07.doc](#)

Motions:

To approve the renewal charter contract for PCC Collegiate Charter High School for 7 years; July 1, 2007 through June 30, 2014. - **PASS**

Vote Results

Motion: Frank O'Reilly

Second: Kay Fields

Kay Fields	- Aye
Tim Harris	- Aye
Margaret Lofton	- Aye

Frank O'Reilly	- Aye
Brenda Reddout	- Aye
Hazel Sellers	- Aye

Superintendent's Report

56. [Superintendent's Report](#)

Minutes:

We are very busy with third grade summer schools and reading camps at various sites around the district. Current summer school enrollment is 718 and 590 retained students were promoted by meeting Good Cause requirements.

The next scheduled work session will be held 12:30 PM, Tuesday, July 24, 2007, in the Superintendent's Conference Room, Bartow.

The next Regular School Board Meeting will be held at 5:00 PM, Tuesday, July 24, 2007, in the School Board Auditorium, 1915 S. Floral Avenue, Bartow, Florida.

Attorney's Report

57. [Notification of Non-renewal for S.T.A.R Charter School](#)

Attachment: [26 June Ltr Notice of Nonrenewal.pdf](#)

Motions:	
Recommend sending Non-Renewal Notification to S.T.A.R. Charter.	- PASS
Vote Results	
Motion: Hazel Sellers	
Second: Tim Harris	
Kay Fields	- Nay
Tim Harris	- Aye
Margaret Lofton	- Aye
Frank O'Reilly	- Aye
Brenda Reddout	- Aye
Hazel Sellers	- Aye

Motion Minutes:

Dr. Reddout asked that the School Board members receive a copy of the non-renewal letter being sent to S.T.A.R. Charter.

58. [Request to seek opinion from Attorney General on Jessica Lunsford Act and if local School Board has the authority to grant exemptions on a case by case basis.](#)

Motions:	
Request authority to seek a ruling from Attorney General on statutory requirements of Jessica Lunsford Act and if a local school board is allowed to grant exemptions on a case by case basis.	- PASS

Vote Results

Motion: Brenda Reddout

Second: Hazel Sellers

Kay Fields	- Aye
Tim Harris	- Aye
Margaret Lofton	- Aye
Frank O'Reilly	- Aye
Brenda Reddout	- Aye
Hazel Sellers	- Aye

Motion Minutes:

Dr. Reddout commented that the School Board did not say we did not want to find a way to keep an employee who made mistakes years ago in their youth as was quoted in the newspaper.

Mrs. Fields commented this action will make us proactive rather than reactive.

Auditor's Report

Board Members' Report

59. [Frank O'Reilly, School Board Member District 1](#)

Minutes: No report.

60. [Lori Cunningham, School Board Member District 2](#)

Minutes: Absent.

61. [Hazel Sellers, School Board Member District 3](#)

Minutes:

As the School Board's liaison to the Human Resource Services Division, she attended several Deloitte Consulting meetings. A full report will be presented to the Board July 24 on their findings.

Attended Central Florida School Boards Coalition meeting where the construction of 'green schools' was discussed. She would like to know more about the program and asked that Facilities and Operations provide information on any district plans for this type of construction.

Heard a presentation by the Superintendent of Miami-Dade Schools where he states that all his schools are at the national level for reading achievements. They increased the school day and school year for their At-Risk schools in order to meet this standard. She would like to look into this concept for our At-Risk Schools.

Announced that August 24th is the deadline to submit proposals for the Coalitions' Legislative Platform.

62. [Dr. Brenda Reddout, School Board Member District 4](#)

Minutes:

Requested that the Deloitte Report be presented at a later meeting than the July 24th Work Session because several School Board members will not be in attendance.

Attended a meeting of the Standing Committee on fairness and diversity for the state court system where Supreme Court Chief Justice Lewis stated the need for equal access and equal justice under the law across the nation. Dr. Reddout asked that emphasis on diversity be a requirement next year in our district to ensure all children and families have equal access to a high quality of education and that staff throughout the district have the same emphasis that District staff has shown.

63. [Kay Fields, School Board Member District 5](#)

Minutes: Also requested that the Deloitte presentation be delayed to a later work session than July 24th.

64. [Margaret Lofton, School Board Chairman, District 6](#)

Minutes: No report.

65. [Tim Harris, School Board Member District 7](#)

Minutes: No report.

Public Comments Addressing Items Not on Agenda

66. [Speakers](#)

67. [Brian Whitten](#)

Minutes: No response when called.

68. [Hannah Cunningham](#)

Minutes: Spoke on a bullying incident at Valleyview Elementary where 9 students physically assaulted her daughter. Mrs. Cunningham felt the district and school staff have not addressed the issue appropriately and have not assured her that it is safe for her daughter to return to school.

Adjournment

The meeting adjourned at 2:37 p.m. Minutes are approved and attested this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Margaret A. Lofton, Chairman

\_\_\_\_\_  
Gail F. McKinzie, Ph. D., Superintendent

