

03 18 08 School Board Meeting

Call Meeting to Order

Acceptance of Agenda

1. [Accept Revised Agenda of March 18, 2008 School Board Meeting](#)

Attachment: [Page 12 INSTRUCTIONALAGENDA 3-18-08 Admin Add on.pdf](#)

Attachment: [School Board Policy School Transfer Revised Mar 18 2008 \(2\).pdf](#)

Motions:

Motion to accept the agenda for the March 18, 2008 School Board Meeting. - PASS

Vote Results

Motion: Hazel Sellers

Second: Brenda Reddout

Margaret Lofton - Absent

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Frank O'Reilly - Aye

Brenda Reddout - Aye

Hazel Sellers - Aye

Invocation

2. [Lori Cunningham, School Board Member, District 2](#)

Pledge of Allegiance

- 3. [Hakeem Morales, Dundee Ridge Middle](#)

Special Recognitions

- 4. [Governor's Excellence in Education Award](#)

Public Comments on Agenda Items

- 5. [SPEAKERS](#)

Minutes:

Andrea Whiteley, LifeSkills' representative, requested the School Board look favorably on their contract renewal when they return for the Appeal.

Curtis Thomas, Principal LifeSkills, also asked the Board to look favorably on their contract Appeal.

Approval of Minutes

- 6. [C-6 Approve Minutes of the February 26, 2008 School Board Meeting](#)

Attachment: [02 26 08 School Board Minutes.pdf](#)

Motions:	
Motion to approve the minutes of the February 26, 2008 School Board Meeting.	- PASS
Vote Results	
Motion: Kay Fields	
Second: Tim Harris	
Margaret Lofton	- Absent
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Frank O'Reilly	- Aye
Brenda Reddout	- Aye
Hazel Sellers	- Aye

Approval of Consent Agenda

- 7. [C-7 Approve Consent Agenda](#)

Motions:

Motion to approve Consent Agenda. - PASS

Vote Results

Motion: Brenda Reddout

Second: Kay Fields

Margaret Lofton - Absent

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Frank O'Reilly - Aye

Brenda Reddout - Aye

Hazel Sellers - Aye

New Administrator Announcements

8. [New Administrators](#)

Attachment: [Chris Roberts Highland City Elem Principal\\_3\\_.pdf](#)

Attachment: [Art Martinez - Ft Meade Principal.pdf](#)

Attachment: [Dir Const Svc.pdf](#)

Attachment: [Edith Henderson Jewett School of the Arts Principal\\_2\\_.pdf](#)

Attachment: [Gina Williams - WHHS.pdf](#)

Consent

Business Services General Items

9. [C-9 2006-2007 Annual Financial Audit](#)

Attachment: [2006-07 Annual Financial Audit.pdf](#)

Attachment: [0803-0919530 Polk School Board Audit Results FINAL\\_03-06-08.pdf](#)

10. [C-10 Bid Recommendations for March 18, 2008 Board Meeting](#)

Attachment: [Bid Rec 3-18-08.pdf](#)

11. [C-11 October 2007 Monthly Financial Statements](#)

Attachment: [Oct 2007 Mon Fin Stmt Cover Memo.pdf](#)

Attachment: [Oct 2007 Monthly Financials.pdf](#)

12. [C-12 November 2007 Monthly Financial Statements](#)

Attachment: [Nov 2007 Mon Fin Stmt Cover Memo.pdf](#)

Attachment: [Nov 2007 Monthly Financials.pdf](#)

13. [C-13 December 2007 Monthly Financial Statements](#)

Attachment: [Dec 2007 Mon Fin Stmt Cover Memo.pdf](#)

Attachment: [Dec 2007 Monthly Financials.pdf](#)

#### Business Services Budget Revisions

14. [C-14 2007-08 Amendments to District School Budgets - February](#)

Attachment: [Summary 03-18-2008.pdf](#)

#### Business Services Contracts

15. [C-15 Aramark Contract Adjustment--Change in Monthly Payment](#)

16. [C-16 Partnership to Advance School Success Program \(PASS\)](#)

Attachment: [PASS AGreement.pdf](#)

#### Business Services Donations

17. [C-17 \\$1,000 Donation from Wal-Mart to Loughman Oaks Elementary](#)

Attachment: [Acceptance of Donations Wal-Mart 2007-2008 \(2\).pdf](#)

18. [C-18 \\$500 Donation from the Heart of Florida Hospital to Loughman Oaks Elementary](#)

Attachment: [Acceptance of Donations Heart of Florida 07-08.pdf](#)

19. [C-19 \\$800 Donation from the Polk Education Foundation to Inwood Elementary School](#)

Attachment: [Acceptance of Donations\\_2\\_.pdf](#)

20. [C-20 \\$1,000 donation from Scholarship America to Loughman Oaks Elementary](#)

Attachment: [Acceptance of Donations Scholarship America Arabian Knights 2007-2008.pdf](#)

21. [C-21 \\$797.90 Donation from Polk Education Foundation to Boone Middle](#)

Attachment: [Acceptance of DonationsAdapterGrant.pdf](#)

22. [C-22 \\$710.20 Donation from Polk Education Foundation & Business Partnership, Inc. School to School Adapter Grant to Snively Elementary](#)

Attachment: [PEF Donation to Snively.pdf](#)

23. [C-23 \\$10,000 Donation from the Dennis L. Fontaine Foundation to Kathleen High School](#)

Attachment: [Acceptance of Donations 022008.pdf](#)

24. [C-24 \\$525 Donation from George Irwin to Kathleen High School](#)

Attachment: [Acceptance of Donations 022008B.pdf](#)

25. [C-25 \\$500 donation from Forgue General Contracting to Floral Avenue Elem.](#)

Attachment: [Acceptance of Donations FIILED.pdf](#)

26. [C-26 \\$995.57 Donation from USF to Caldwell Elementary School](#)

Attachment: [Acceptance of Donations - Morse.pdf](#)

27. [C-27 \\$800.00 Donation from Polk Education Foundation and Adapter Grant](#)

Attachment: [Acceptance of Donations - Wilbur.pdf](#)

28. [C-28 \\$1,000 Donation from Heartland for Children to Lakeland High School](#)  
Attachment: [LeadershipAcceptance of Donations \(2\).pdf](#)
29. [C-29 \\$500 Donation from Heart of Florida Regional Medical Center to Laurel Elementary](#)  
Attachment: [Laurel Elementary Acceptance of Donations Heart of Florida.pdf](#)
30. [C-30 Donation of a popcorn machine to Daniel Jenkins Academy from Virginia Robinson](#)  
Attachment: [acceptance of donations.pdf](#)
31. [C-31 \\$800.00 Donation from Auburndale Rotary Club to Auburndale High School](#)  
Attachment: [Acceptance of Donations.pdf](#)
32. [C-32 \\$500.00 Donation from Heart of Florida RMC to Alta Vista Elementary](#)  
Attachment: [Acceptance of Donations Heart of FL RMC.pdf](#)
33. [C-33 \\$1,000.00 Donation from First Presbyterian Church](#)  
Attachment: [acceptance donations- Stokes.pdf](#)
34. [C-34 \\$1,000.00 Grant from Target to Jesse Keen Elementary](#)  
Attachment: [Acceptance of Donations JKE.pdf](#)
35. [C-35 \\$500 Donation from Lakeside Realty & Inv., Inc.](#)  
Attachment: [Acceptance of Donations maurer turnitin.pdf](#)
36. [C-36 \\$1993.05 Donation from Medulla PTA to Medulla Elementary School](#)  
Attachment: [March 08 library donation.pdf](#)
37. [C-37 \\$4,161.00 Donation from Cleveland Court PTO to Cleveland Court Elementary](#)  
Attachment: [Donation for fieldtrips 2007-08 e agenda.pdf](#)
38. [C-38 Donation of Enclosed Box Trailer to Bartow High Band](#)  
Attachment: [Acceptance of Donations- Band Trailer.pdf](#)
39. [C-39 Correction of the 2-26-08 \\$300,000.00 Donation to Winston](#)  
Attachment: [Acceptance of Donations PASS.pdf](#)
- Business Services Purchasing Items for Information Systems & Technology
40. [C-40 Altiris AUP 2nd and 3rd Year Licenses Renewal \(2008-2010\)](#)  
Attachment: [Altiris DistrictAUP renewal 021208.pdf](#)  
Attachment: [Altiris Budget Analysis.pdf](#)
- Business Services Purchasing Items for Learning Division
41. [C-41 Simulator Purchase for Ridge Career Center's Practical Nursing Program](#)  
Attachment: [Bid Purchasing.pdf](#)
- Business Services Purchasing Items for Support Services

42. [C-42 Acquisition of STAR Charter buses](#)

Attachment: [Acquisition of STAR Buses.pdf](#)

Facilities & Operations General Items – Architectural Services

43. [C-43 Project #C-00259 - New Middle School "EE" \(K-8 Davenport SOA\)](#)

44. [C-44 Project #C-00255 Wendell Watson Elementary \(8 Classroom Addition\)](#)

45. [C-45 Project #C-00259 - New Middle School "EE" \(K-8 Davenport SOA\)](#)

Facilities & Operations General Items – Construction Services

46. [C-46 Project #R-01148 \(Bid File No. 290-FJD-0208\)-Traviss Career Center-Replace A/C in Building 400](#)

Attachment: [r1148bid.pdf](#)

47. [C-47 Project #C-00175-Dr. N.E. Roberts Elementary-8 Classroom Addition](#)

48. [C-48 Project #C-00224-Combee Elementary-22 Classroom Replacement](#)

49. [C-49 Ridge Career Center-Project #C-00199-Medical Arts Building/#C-00240-Fire Training Facility/#C-00244-Covered Pavilion w/Restrooms](#)

50. [C-50 Project #C-00251-Laurel Elementary-Permanent Buildings](#)

51. [C-51 Project #R-01179-Haines City Senior-PressBox](#)

52. [C-52 Project #R-00991 \(Bid File No. 288-FJD-0208\)-Eagle Lake Elementary-Resurface Front Parking Lot](#)

Attachment: [r991bidtab.pdf](#)

53. [C-53 Project #P-01081 \(Bid File No. 290-FJD-0208\)-Combee Elementary-New Asphalt Parent Pickup Drive & Staff Parking](#)

Attachment: [p1081bidtab.pdf](#)

54. [C-54 Project #R-01176 \(Bid File No. 286-FJD-0208\)-Lake Wales Senior-Resurface Entrance Drive](#)

Attachment: [R1176BIDTAB.pdf](#)

55. [C-55 Project #R-01109 \(Bid File No. 287-FJD-0208\)-Fort Meade Middle/Senior-Resurface Student Parking Lot](#)

Attachment: [R1109BIDTAB.pdf](#)

56. [C-56 Project #C-00178-Elementary School "B"-New Elementary School \(Southeast Lakeland\)](#)

57. [C-57 Project #C-00267-Mulberry Senior-FieldHouse](#)

58. [C-58 Project #C-00198-Bartow Middle/Bartow Senior-Ag Barns](#)

Facilities & Operations General Items – Property Management - Land

59. [C-59 Frostproof Mid/Sr - Utility Easement to the City of Frostproof](#)

Attachment: [03 18 08 Cty of Frostproof Utility Esmt.pdf](#)

Attachment: [03 18 08 Utility Easement.pdf](#)

60. [C-60 Laurel Elementary - Tohopekaliga Water & Sewer Service Agreement](#)

Attachment: [Toho Water & Wastewater Svc Agrmnt.pdf](#)

61. [C-61 Combee Elementary - Petition for Annexation & Water Utility Service Agreement](#)

Attachment: [Water Utility Service Agreement.pdf](#)

Attachment: [Petition for Annexation.pdf](#)

#### Facilities & Operations Contract Changes – Construction Services

62. [C-62 Project #C-00152-Tenoroc High School-New High School "BBB"](#)

Attachment: [c152pb30r-35-37-39.pdf](#)

63. [C-63 Project #C-00152-Tenoroc High School-New High School "BBB"](#)

Attachment: [c152co21.pdf](#)

Attachment: [c152co26.pdf](#)

64. [C-64 Project #C-00176-Eagle Lake Elementary-10 Classroom Addition](#)

Attachment: [c176co2.pdf](#)

Attachment: [c176co1.pdf](#)

65. [C-65 Project #C-00205-Elbert Elementary-6 Classroom Addition](#)

Attachment: [c205co5.pdf](#)

66. [C-66 Project #C-00214-Highland City Elementary-10 Classroom Addition](#)

Attachment: [c214co1.pdf](#)

67. [C-67 Project #C-00198-Summerlin Academy-New Facility](#)

Attachment: [c198pb10.pdf](#)

#### Facilities & Operations Maintenance Project Requests

68. [C-68 Project #P-01161 - Winter Haven Senior - Construct Greenhouse](#)

69. [C-69 Project #P-01162 - Haines City Senior - Install Sidewalk](#)

70. [C-70 Project #C-00269 - Oscar J. Pope Elementary - Classroom Renovation](#)

71. [C-71 Project #P-01163 - Winter Haven Senior - Install Fire Sprinklers in Auditorium](#)

72. [C-72 Project #C-00253 - Support Services - New Transportation/Maintenance Facility \(NE Polk County\)](#)

73. [C-73 Project #C-00222 - Berkley Elementary - 10 Classroom Addition](#)

74. [C-74 Project #P-00164 - Crystal Lake Middle - Convert Classrooms](#)

75. [C-75 Project #R-01179 - Haines City Senior - Replace Pressbox](#)

76. [C-76 Project #R-01180 - Auburndale Senior - Repair Stage Rigging](#)

#### Facilities & Operations School Improvement Project Requests

77. [C-77 Project #C-00272 - Auburndale Senior - Master Plan](#)

78. [C-78 Project #C-00273 - Winter Haven Senior - Master Plan](#)

79. [C-79 Project #C-00274 - Kathleen Senior - Master Plan](#)

#### Human Resource Services General Items

80. [C-80 Proposed 2008-2009 Valleyview Elementary Modified School Calendar](#)

Attachment: [Valleyview 2008-2009 Calendar BD 3-18-08.pdf](#)

Human Resource Services Recommendations

81. [C-81 Recommendations for Instructional Personnel Actions](#)

Attachment: [Instructional Agenda Rev 3-18-08.pdf](#)

Attachment: Term Sup Instructional 3-18-08-bd.pdf (Confidential Item)

Minutes:

\*\*\*Approved personnel recommendations are  
recorded in Supplemental Minutes Book  
69 A 07, Pages 411 - 446.\*\*\*

82. [C-82 Recommendations for Non-Instructional Personnel Actions](#)

Attachment: Term Sup Non-Instructional 3-18-08-bd.pdf (Confidential Item)

Attachment: [NON-INSTRUCTIONALAGENDA 03-18-08.pdf](#)

Minutes:

\*\*\*Approved personnel recommendations are  
recorded in Supplemental Minutes Book  
69 A 07, Pages 411 - 446.\*\*\*

83. [C-83 Recommendations for Temporary Duty Assignments](#)

Attachment: [TDA 3-18-08.pdf](#)

Minutes:

\*\*\*Approved personnel recommendations are  
recorded in Supplemental Minutes Book  
69 A 07, Pages 411 - 446.\*\*\*

Human Resource Services Requests for Revised Job Descriptions

84. [C-84 Revised Job Description for Senior Coordinator, Construction Services in the Facilities and Operations Division](#)

Attachment: [Sr. Coordinator, Construction Svc-Facilities BD 3-18-08.pdf](#)

Human Resource Services Requests for New Positions and/or Job Descriptions

85. [C-85 New Job Descriptions for American Federation of State, County and Municipal Employees \(AFSCME\) employees in the Maintenance Department of the Facilities and Operations Division](#)

Attachment: [Facilities Locksmith-Radio BD 3-18-08.pdf](#)

86. [C-86 New and Revised Job Descriptions in the New Preschool Programs Department of the Learning Division](#)

Attachment: [Head Start 3-18-08 BD.pdf](#)

Support Services Field Trip Requests

87. [C-87 Out of State Field Trip Requests](#)

Attachment: [field trip form-agenda3.18.08.pdf](#)

Regular

Administration - Office of School Choice

88. [R-88 Superintendent's Recommendation for the LifeSkills Center Polk County Renewal](#)

Attachment: [Life Skills Response to District Response 3.4.08-Narrative.pdf](#)

Attachment: [BM Summary-3.18.08.pdf](#)

Attachment: [Life Skills Response to District Response 3.4.08-redacted.pdf](#)

Motions:

Motion to approve the Superintendent's Recommendation to deny renewing Life Skills Center Polk County (Lakeland)'s Charter Contract. - PASS

Vote Results

Motion: Hazel Sellers

Second: Kay Fields

Margaret Lofton - Absent

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Frank O'Reilly - Aye

Brenda Reddout - Aye

Hazel Sellers - Aye

Motion Minutes:

Board Members voiced concerns in areas of repeat offenses, data collection/reporting, grade level placements, graduation rates and numbers. Dr. Reddout questioned why the charter board needs a management company and what happened to the social/case worker component that was in the initial presentation. The Board requested LifeSkills address these concerns when they return on the Appeal.

Facilities & Operations General Items – Architectural Services

89. [R-89 Project #C-00241 Freshman Academy - Haines City Senior High](#)

Motions:

Approval of Phase III documents subject to revisions by Reviewing Committee and Facilities Staff. Documents are available for review in the Facilities and Operations Division. - PASS

Vote Results

Motion: Hazel Sellers	
Second: Kay Fields	
Margaret Lofton	- Absent
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Frank O'Reilly	- Aye
Brenda Reddout	- Nay
Hazel Sellers	- Aye

Facilities & Operations General Items – Property Management - Land

90. [R-90 Elementary B - Developer's Agreement](#)

Attachment: [Facilities amended contract.pdf](#)

Motions:	
Approve the Amendment to the Developer's Agreement between the School Board and Silver Companies.	- PASS
Vote Results	
Motion: Kay Fields	
Second: Hazel Sellers	
Margaret Lofton	- Absent
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Frank O'Reilly	- Aye
Brenda Reddout	- Aye
Hazel Sellers	- Aye

Public Hearing

91. [R-91 TO BEGIN NO EARLIER THAN 2:00 PM - Proposed Policy Change: 6Gx53-4.014/Student Transfers](#)

Attachment: [School Board Policy School Transfer Revised Mar 18 2008 \(2\).pdf](#)

Minutes:

Dr. Bruce Tonjes, Associate Superintendent, School Based Operations, provided details on the proposed changes to the student transfer policy. Student capacity and high school course availability are the main determining factors. Focus will be on Advanced Placement classes, 2-4 year courses, and work force academies.

Pursuant to Section 1002.39(5), Florida Statutes, the options available will be determined by the school district and may be subject to capacity limitations and/or the ability of the public school to provide the required services for the individual student. Applications for McKay Scholarship public school option will be determined by July 3rd.

Motions:

Recommend approval of Student Transfer Policy, 6Gx53-4.014 as amended at the work session of March 18, 2008. - PASS

Vote Results

Motion: Tim Harris

Second: Hazel Sellers

Margaret Lofton - Absent

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Frank O'Reilly - Aye

Brenda Reddout - Aye

Hazel Sellers - Aye

Motion Minutes:

Dr. Reddout commented she will support the policy but is concerned that it will create situations of have and have not. Smaller schools will not be able to offer the courses and programs of the larger schools. And, transportation will be an issue for the low economic students.

Dr. McKinzie explained that equity in course offerings should not be an issue because AP courses are available through the NOVA Net system. Staff reviews data on transfers in and out of schools and transportation hasn't been an issue in the past.

Superintendent's Report

92. [Superintendent's Report](#)

Minutes:

Congratulations to Kay Fields for being named one of 2008 Women of Distinction by the National Association of Women Business Owners, Lakeland Metro Chapter. Mrs. Fields and the other honorees 'make a difference not only in our community, but they touch the lives of others in a positive way. They give of themselves, they always find time and spend more time. Nothing they do is just a job. It's a calling".

Most of the FCAT is complete, we are now in the make-up stage, which is just as important.

Our next work session is scheduled for 8:30 AM, Tuesday, April 8, 2008 in the Superintendent's Conference Room followed by the School Board meeting at 1:30 PM in the auditorium located at 1915 S. Floral Avenue, Bartow.

Attorney's Report

93. [R-93 Request Authority to Advertise a Public Hearing for Policy Changes](#)

Motions:

Recommend approving authority to advertise a Public Hearing for Policy Changes on April 22, 2008 to start no earlier than 6:00 p.m. - PASS

Vote Results

Motion: Kay Fields

Second: Hazel Sellers

Margaret Lofton - Absent

Brenda Reddout - Aye

Hazel Sellers - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Frank O'Reilly - Aye

94. [R-94 Resolution 2007/2008-21 in Support of H.R. 648](#)

Attachment: [Res 21 NCLB for HR648.pdf](#)

Motions:

Recommend approval of Resolution 2007/2008-21 in support of NSBA and HR 468, the No Child Left Behind Improvement Act of 2007 Reauthorization. - PASS

Vote Results

Motion: Hazel Sellers

Second: Tim Harris

Margaret Lofton - Absent

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Frank O'Reilly - Aye

Brenda Reddout - Aye

Hazel Sellers - Aye

Auditor's Report

Board Members' Report

95. [Frank O'Reilly, School Board Member, District 1](#)

Minutes:

Mr. O'Reilly reported that Sikes Elementary and Scott Lake Elementary held separate events recognizing and encouraging fathers to become active at the schools as mentor to students.

96. [Hazel Sellers, School Board Member, District 3](#)

Minutes:

Reported on the recent Central Florida Public School Boards Coalition meeting where budget cuts were the main topics. The group also created a list of unfunded or underfunded state mandates to send to the Legislators.

Congratulations to George Jenkins High School's Girls' soccer team for being the first sport team from the school to win a State Championship.

97. [Dr. Brenda Reddout, School Board Member, District 4](#)

Minutes: No report.

98. [Kay Fields, School Board Member, District 5](#)

Minutes:

Mrs. Fields was invited by Melanie Haley, Social Studies teacher at Kathleen Middle School, to observe FCAT Testing. It was an eye opening experience, if you haven't had a chance to do that, she encouraged the Board Members to observe the stress level that a lot of the kids show and the way that the staff person is professional in administering directions. She specifically said "No Cell Phones". It was a great experience.

She asked when the Board would have a report on the progress of the Parent Engagement Program. The Superintendent responded that it would probably be in June.

99. [Margaret Lofton, School Board Member, District 6](#)

Minutes: Absent

100. [Tim Harris, School Board Member, District 7](#)

Minutes:

Congratulated Lake Gibson High School teachers - Lori Johnson, French Teacher, for being named 2007-2008 Wal-Mart Teacher of the Year; Kim Shastee, Agriculture Teacher, was co-awarded along with Bartow High and Haines City High teachers a \$100,000 USDA grant, New Generation Professionals; and Samantha Brown, Health Occupations teacher, for having two First Place finishes in Regional Competitions this year.

101. [Lori Cunningham, School Board Member, District 2](#)

Minutes: No report.

Public Comments Addressing Items Not on Agenda

102. [SPEAKERS](#)

Minutes:

Marianne Capozziello spoke on issues of overpayments and underpayments of District employees. She asked the Board to place a moratorium to stop the process now until a solution can be negotiated through collaboration.

Robin Brown spoke on behalf of Donna Hendershot and asked the district review the policy on private school credit experience. (one year of credit for two years of service)

Donna Hendershot spoke on her overpayment, the repayment amount determined by district and the hardship this has placed on her.

Lee Littlefield reported there are many more employees that have problems with the over payment/under payment policy.

Adjournment

Meeting adjourned at 2:49 p.m. Minutes were approved and attested this 8th day of April, 2008.

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Lori Cunningham, Chairman

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Gail F. McKinzie, Ph. D., Superintendent