

6Gx53-3.009 CONFIDENTIAL INFORMATION:

1. Employees shall comply with Health Insurance Portability and Accountability Act of 1996 (HIPAA) regarding the protection of confidential personal health information (PHI) for employees and students.
2. Employees shall comply with the Family Educational Rights and Privacy Act (FERPA) regarding the protection of confidential student information and records.
3. Confidential information, including PHI, shall not be shared or discussed with persons not having appropriate authority to receive confidential information either at work or away from work.

Failure to comply may result in disciplinary action, up to and including termination of employment, as well as prosecution under state and/or federal law.

Statutory Authority: Florida Statutes 1001.32, 1001.41, 1001.42, 1001.43

Laws Implemented: Florida Statute, Chapter 1012, Personnel; Health Insurance Portability and Accountability Act of 1996 (HIPAA); and the Family Educational Rights and Privacy Act (FERPA)

Adopted: August 12, 2003

Amended: