

The School Board of Polk County, Florida  
**Purchasing Department**  
 PO Box 391  
 Bartow, Florida 33831  
 863-534-0573  
[www.polk-fl.net/purchasing](http://www.polk-fl.net/purchasing)

# Vendor Application

**PLEASE TYPE OR PRINT NEATLY. APPLICANT MUST COMPLETE ALL SPACES PROVIDED OR APPLICATION WILL NOT BE RECORDED.**

## Business Data

Name of Firm:		Principal Contact for Firm:	Yrs. in Business:
Street Address: (include Suite/Bldg. No.):		City, State:	Zip Code:
Mailing Address: (only if different than street address):		City, State:	Zip Code:
Telephone (include area code):	Fax (include area code):	E-mail:	
Is the principal contact listed above authorized to sign bids, quotes, contracts and checks? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If no, list name of individual who has such authority:		Telephone (include area code):	
Federal I.D. or Social Security No.	Occupational License No.	State Contractor's License No.	
Primary Business:	<input type="checkbox"/> Manufacturer <input type="checkbox"/> Distributor <input type="checkbox"/> Contractor <input type="checkbox"/> Publisher <input type="checkbox"/> Other (specify): _____		
Officers, Owners, Partners			
<u>Names</u>		<u>Titles</u>	
Are any Officers, Owners, or Partners listed above employees of the School District of Polk County? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Firm is: <input type="checkbox"/> Independently Owned <input type="checkbox"/> a subsidiary, affiliate or division of _____ (Parent Company)			
Certified Minority Enterprise? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, check appropriate line below:			
<input type="checkbox"/> Woman-Owned <input type="checkbox"/> African American <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian American <input type="checkbox"/> Native American <input type="checkbox"/> Native Alaskan			
Terms for Payment:	Bonding Capacity: <input type="checkbox"/> Don't Know <input type="checkbox"/> Under \$100,000 <input type="checkbox"/> Over \$100,000		
<b>Certification</b>			
I certify that the information supplied herein, including all pages attached, is correct and that neither the applicant nor any person (or concern) in any connection with the applicant is a principal officer so far as known, is now debarred or otherwise ineligible by the School District of Polk County from bidding for furnished materials, supplies or services to the District or any agency thereof.			
Signature:	Title:	Date:	

### IMPORTANT NOTICE TO VENDORS REGARDING JESSICA LUNSFORD ACT:

Please go to website <http://www.polk-fl.net/transportation/fingerprinting.htm> for a list of links to requirements regarding the Jessica Lunsford Act.