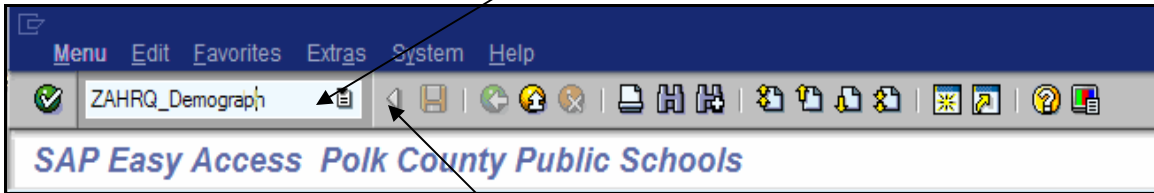



SAP Report for Employee Gender Statistics

To run a report to provide the total count of female and male school employees, perform the following:

Enter **ZAHRQ_Demograph** in the SAP Command Box, then *Press Enter Key*



If the command box is not displayed: *Click Triangle Icon* and the Command box will appear.

<p><i>School Demographics by personnel area, gender and age</i></p> <p>Further selections Search helps Org. structure</p> <p>Period:</p> <p><input checked="" type="radio"/> Today <input type="radio"/> Current month <input type="radio"/> Current year</p> <p><input type="radio"/> Up to today <input type="radio"/> From today</p> <p><input type="radio"/> Other period</p> <p>Data Selection Period: To:</p> <p>Person selection period: To:</p> <p>Selection:</p> <p>Personnel number: 3</p> <p>Employment status:</p> <p>Personnel area: 9301</p> <p>Personnel subarea:</p> <p>Employee group:</p> <p>Employee subgroup:</p>	<p><u>REPORT INFO:</u></p> <ul style="list-style-type: none"> • Leave the TODAY button ON • <i>Click Employee Status and Enter 3</i> • <i>Enter Personnel Area</i> • <i>Click Execute Icon</i> 																																																																																																																																																																								
<table border="1"> <thead> <tr> <th colspan="6">and age [Generated on 02/28/2006 at 12:11:30]</th> </tr> <tr> <th>GENDER</th> <th>AGE</th> <th>25 - 39</th> <th>40 - 49</th> <th>50 - 61</th> <th>62 +</th> </tr> </thead> <tbody> <tr><td>Female</td><td>34</td><td>1</td><td></td><td></td><td></td></tr> <tr><td>Female</td><td>56</td><td></td><td></td><td>1</td><td></td></tr> <tr><td>Female</td><td>25</td><td>1</td><td></td><td></td><td></td></tr> <tr><td>Female</td><td>47</td><td></td><td>1</td><td></td><td></td></tr> <tr><td>Female</td><td>57</td><td></td><td></td><td>1</td><td></td></tr> <tr><td>Female</td><td>24</td><td></td><td></td><td></td><td></td></tr> <tr><td>Female</td><td>61</td><td></td><td></td><td>1</td><td></td></tr> <tr><td>Female</td><td>51</td><td></td><td></td><td>1</td><td></td></tr> <tr><td>Female</td><td>59</td><td></td><td></td><td>1</td><td></td></tr> <tr><td>Female</td><td>22</td><td></td><td></td><td></td><td></td></tr> <tr><td>Female</td><td>28</td><td>1</td><td></td><td></td><td></td></tr> <tr><td>Female</td><td>57</td><td></td><td></td><td>1</td><td></td></tr> <tr><td>Female</td><td>66</td><td></td><td></td><td></td><td>1</td></tr> <tr><td>Female</td><td>25</td><td>1</td><td></td><td></td><td></td></tr> <tr><td>Female</td><td>56</td><td></td><td></td><td>1</td><td></td></tr> <tr><td>Female</td><td>22</td><td></td><td></td><td></td><td></td></tr> <tr><td>Female</td><td>48</td><td></td><td>1</td><td></td><td></td></tr> <tr><td>Female</td><td>26</td><td>1</td><td></td><td></td><td></td></tr> <tr><td colspan="2"></td><td>19</td><td>16</td><td>25</td><td>6 *</td></tr> <tr><td>Male</td><td>57</td><td></td><td></td><td>1</td><td></td></tr> <tr><td>Male</td><td>60</td><td></td><td></td><td>1</td><td></td></tr> <tr><td>Male</td><td>50</td><td></td><td></td><td>1</td><td></td></tr> <tr><td>Male</td><td>26</td><td>1</td><td></td><td></td><td></td></tr> <tr><td>Male</td><td>50</td><td></td><td></td><td>1</td><td></td></tr> <tr><td colspan="2"></td><td>1</td><td>0</td><td>4</td><td>0 *</td></tr> <tr><td colspan="2"></td><td>20</td><td>16</td><td>29</td><td>6 **</td></tr> </tbody> </table>	and age [Generated on 02/28/2006 at 12:11:30]						GENDER	AGE	25 - 39	40 - 49	50 - 61	62 +	Female	34	1				Female	56			1		Female	25	1				Female	47		1			Female	57			1		Female	24					Female	61			1		Female	51			1		Female	59			1		Female	22					Female	28	1				Female	57			1		Female	66				1	Female	25	1				Female	56			1		Female	22					Female	48		1			Female	26	1						19	16	25	6 *	Male	57			1		Male	60			1		Male	50			1		Male	26	1				Male	50			1				1	0	4	0 *			20	16	29	6 **	<p><u>When report appears on screen:</u></p> <p>The Genders are listed by age groups</p> <p><i>Scroll Down and Right</i> to display totals by age and gender.</p> <p><i>Total Sub-totals</i> of age groups by gender for Gender grand totals.</p>
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