
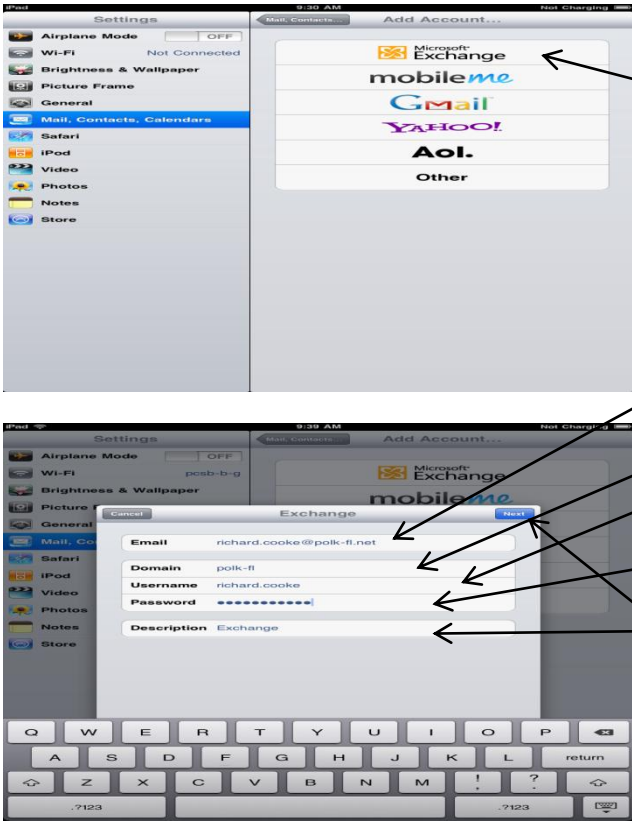


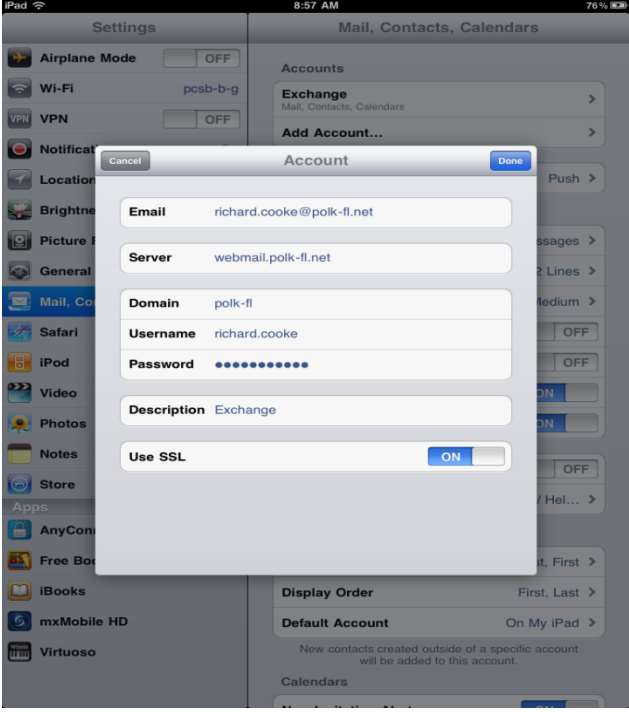
iPad / iPhone Setup for PCSB Email

Steps	Screen Displayed	Procedures
1		<p><u>To setup PCSB Email access on the iPad:</u></p> <ul style="list-style-type: none"> Tap Settings icon Tap Mail, Contacts, Calendars bar
2		<p><u>USERNAME and PASSWORD:</u></p> <ul style="list-style-type: none"> Tap Microsoft Exchange bar Type your Email Address in the Email box Type Polk-fl in the Domain box Type your firstname.lastname in the Username box Type your Polk ID password in the Password box Tap the Next button Tap NEXT button <p><u>Note:</u> Your Polk ID password is your email / computer login password.</p>

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Steps	Screen Displayed	Procedures
3		<p>Type webmail.polk-fl.net in Server box</p> <p>Tap Next button</p> <p>Verifying Screen <i>appears</i></p>
4		<p><u>Exchange Account screen appears when completed:</u></p> <p><u>Special Notes:</u></p> <p>To turn On or Off Email, Contacts, or Calendars, Tap the On button.</p> <p>If you select to turnoff Contacts, a warning message will appear that your contacts will all be deleted from the iPad.</p> <p>Tap the Save button to complete the Email setup</p>

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Steps	Screen Displayed	Procedures
		<p><u>NOTE: USE SSL MUST BE TURNED ON!</u></p> <p>If a message appears regarding SSL Certificates, <i>Tap ACCEPT ALL</i></p>