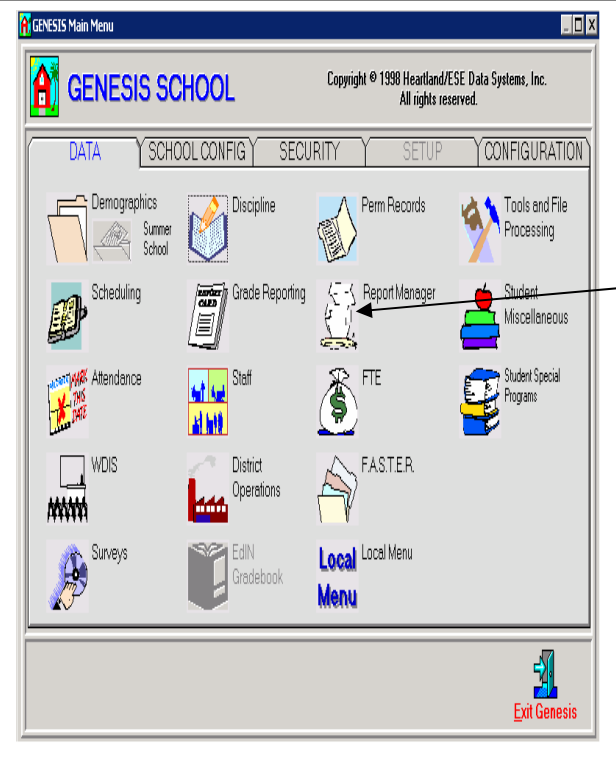
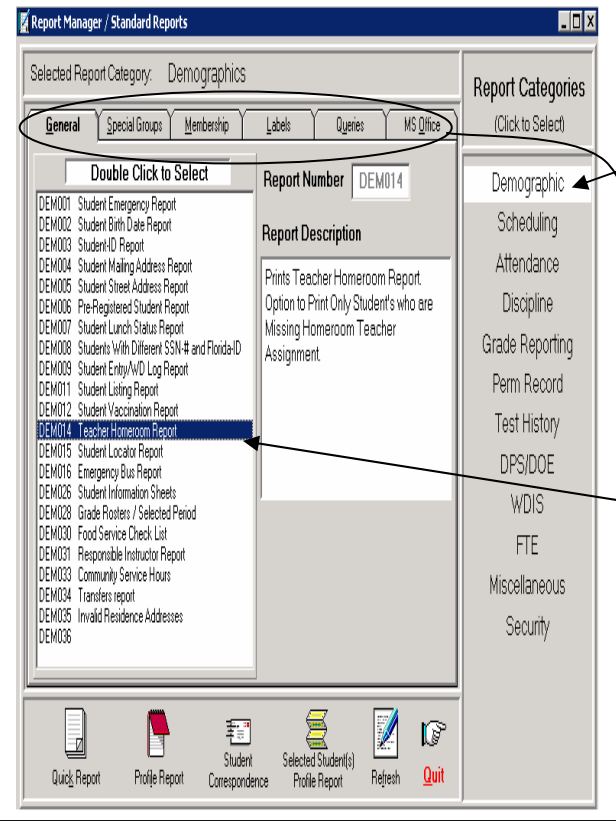


Genesis Reports Report Manager

Steps	Screen Displayed	Procedures
<p>1</p>		<p>Click on the Report Manager icon</p>
<p>2</p>		<p>To select a category:</p> <ul style="list-style-type: none"> Click on the desired Category <p>The category will display at the top of the screen.</p> <p>The only time there is information in these tabs is when the Demographics category is selected.</p> <p>To view a Report's description:</p> <ul style="list-style-type: none"> Click once on the Report's Title <p>The report's number and description will display.</p> <p>To run a Report:</p> <ul style="list-style-type: none"> Double Click on the Report's Title