



Foreign Exchange Student District Office Registration
World Languages / K-12 Curriculum & Instruction
Polk County School District
5204 Bartow Highway
Lakeland, FL 33813

*Polk County
Public Schools*

Tamara Salgado, M.Ed
Coordinator

**World Languages
Dual Language
Foreign Exchange
Students**

(863) 647-4808

David Lewis
Associate
Superintendent of
Learning

Paula Leftwich
Curriculum &
Instruction
Director



Student's Name: _____

County of Citizenship: _____

School (planning to attend)	Grade (entering in Florida)	Date
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The above mentioned student has shown proof of:

A. Student sponsored by a reputable foreign exchange agency.

Agency Local Representative	Telephone (Home/Cell)	Email
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1. Written documentation of **host family** interview and election. (Placement Form)
 Student will be in attendance the school year.

2. Written **evidence of English Proficiency** of the student and/or recognized
 Language Assessment battery test.

	Name of Test	Student Score
3. Signed verification of student's age:		
_____ Passport	_____ J-1 Visa	
_____ Birth Certificate	_____ Proof of Insurance coverage	

4. Student's school transcript translated into English with final grades. (FX student has not completed requirements of graduation nor received a diploma or degree from high school)

5. Immunization Profile-Florida immunization examination in English.

6. * Written permission from school Principal. * **To be obtained by the district office when student in enrolled.**

Tamara Salgado, M.Ed. Coordinator for Foreign Exchange	Date
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