

## How to Write SMART Goals

Remember a SMART goal answers the following:

**Specific:** How many & which

**Measurable:** As evidence by and what data measure

**Attainable:** Will be and level of quality

**Relevant:** In relation to

**Time Bound:** By when

Example: **By Spring 2009**, **71% of the Third Grade students** will be at AL 3 or above **in Reading as evidenced by the FCAT Summary Report**.

Example: **By April 2009**, **all teachers in our school** will apply **Learning Focused Strategies** consistently at a high level of quality **as evidenced by administrator observation**.

Example: **By Spring 2009**, **25 teachers at our school who participated in the Schools Attuned PD** will be able to apply various instructional strategies in order to increase student achievement **in reading for students who exhibit learning difficulties as evidenced by (test scores) and teacher observation**.