

# Textbook Manager Inventory Survey 2011

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## 1. Textbook Manager Inventory Survey 2011

This survey is to be completed after you finish taking a physical inventory of your textbooks.

**\* 1. Please enter the following information:**

Name:

School:

**2. Inventory Status (percent complete on or before June 15)**

**3. Number of accounted for textbooks:**

**4. Number of unaccounted for textbooks marked "lost:"**

**5. Run the Lost Textbooks and Fines report found at Reports>Catalog--Title & Copies>Lost Textbooks and Fines. Print this report and complete question number five).**

**Number of books that were lost and paid for**

A physical inventory of textbooks using Destiny Textbook Manager at \_\_\_\_\_ School

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Assistant Principal's Signature

\_\_\_\_\_  
Date completed

Done