

Online Will

The legal/financial benefit provided in your Employee Assistance Program includes an **interactive online Will** program that serves as a resource to create a State-specific Will privately online in a secure environment.

You can:

- Choose the Will format that best suits your personal situation
- Build your own Will
- Download/print your Will
- Follow complete instructions on proper signing and witnessing to complete the valid action
- Rest assured that the program is fully guaranteed valid in 49 States (the one exception is Louisiana).



This program offers the individual the opportunity to build their own document. It is suggested that the member consider consulting with an attorney to assure him or herself that they have taken the proper steps as it relates to their specific estate and personal needs.

How to complete an online Will:

1. Login to the Horizon website (www.horizoncarelink.com) and enter your company designated username and password.
2. From the main menu, click on "My Benefits". Click on Legal/Financial Services on the My Benefits menu.
3. Follow the link that is provided to access the cost-free Horizon Legal and Financial Resource Center.
4. Select Legal Tools and register by creating a username and password (this will be unique to the member and not accessible by anyone else). Do not enter your company username and password in this section.
5. Under the "Wills" header, select the appropriate description (there are six variations of Wills and three additional Estate Planning Documents available).
6. Complete the questionnaire and click on Submit.
7. Under the "My Documents" header, click on view, print, etc. This will allow you to view your Will (included are the instructions for making the document legal in your State).
8. Other Documents are available and can be found under the header "Other Related Documents".

Do I need a Will?

Who do you want to decide what happens to your assets, property and children? If you want to be that person then you need a Will. The resources are at your fingertips.



1-800-272-7252

Employee Assistance Program

www.horizoncarelink.com

Login: PCS

Password: PCS