

**SCHOOL BOARD OF POLK COUNTY- SUBSTITUTE EMPLOYEE MANAGEMENT
SYSTEM 2008-2009
NON-INSTRUCTIONAL SUBSTITUTE
PARAEDUCATOR/SECRETARY PROFILE**

Name _____ Date _____

Address _____
Street/P.O Box _____ City _____ Zip _____

Home Telephone # _____ Cell Telephone # _____

Email Address _____

Social Security Number _____ DOB _____

High School Diploma or GED Yes No SAP # _____

Race _____ Male Female

Availability: Fill in the oval next to the days you are available to substitute.

Monday Tuesday Wednesday Thursday Friday

CLASSIFICATION AND CODE DESCRIPTION

Place and "X" on the blank next to all classification(s) in which you would like to substitute.

- _____ (203) ESE Para
- _____ (207) Basic Para (Media, ESOL, Adj. Youth, etc.)
- _____ (209) P.E. Para
- _____ (210) Secretary