

**Polk Community College Collegiate High School  
999 Ave. H. NE  
Winter Haven, Fl. 33881**

**Charter School Accountability Plan  
June 2007**

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**Polk Community College**

**Collegiate High School Accountability Plan**

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## Mission Statement:

The purpose of the PCC Collegiate Charter High School is to provide academic and technical education for serious high school students who desire to undertake college-level study. The two-year curriculum will enable students to obtain or complete the requirements for a high school diploma and many, if not all, of the requirements for an associate degree, simultaneously, in either academic transfer or technical education options. The combined high school and college educational programs will be distinguished by an application of varied instructional delivery and learning styles, a technology-across-the-curriculum approach and incorporation of an integrated, academic seminar series at each grade level.

## Guiding Principles

Our goal is to meet high standards of student achievement while providing parents flexibility to choose among diverse educational opportunities within the state's public school system.

Our students will...

- Develop the capacity to think critically, solve problems, and communicate effectively through a mastery of academic courses with emphasis on language and mathematics.
- Learn about themselves, their heritage, and the interdependent world through academic courses.
- Prepare for further education and work through elective academic and technical courses.
- Learn to fulfill their civic obligations through school and community service.
- Have access to the best technology services available.

Our teachers will...

- Deliver highly rigorous academic instruction.
- Incorporate values and skills that are expected in the post secondary education system and in the workplace.
- Continue to build on existing knowledge through professional development.

PCC Collegiate High School will...

- Produce students who are prepared to enter higher education, technical education and the workplace.
- Provide smaller classroom size on average and make more resources available for further exploration..
- Provide teachers staff development for best updated practices in the areas of: technology, curriculum development, and classroom management.

- Offer an enhancement program for student organizational skills, test taking skills, and reading in the content areas (technical and medical manuals).

### **Background Information**

Polk Community College (PCC) serves the Polk County region of central Florida. Polk is Florida's fourth largest county in land and the ninth largest in population. In the 2005-2006 academic years, PCC had a total credit headcount enrollment of 10,044. The Polk County School Board (PCSB) oversees all K-12 education in the region and serves approximately 92,000 students. Additionally, census data indicates that Polk had 21,900 persons 16 to 19 years of age. Of this total, 4,098 were not enrolled in school and were not high school graduates.

PCC and the PCSB have been partners in the Polk County Tech Prep Consortium since 1992. During the 2000-01 school years, 5,266 Polk County high school students identified themselves as tech prep students, choosing among 53 programs-of-study. PCC also serves high school students through dual-enrollment programs. During the spring term of 2004, 722 students were enrolled in dual enrollment classes.

The PCC Collegiate Charter High School on the PCC campus was built upon existing initiatives and will maintain enrollment of approximately 200 students a year in a rigorous program-of-study leading to high school graduation and an Associate of Science (A.S.), Associate of Applied Science Degree (A.A.S.) or Associate of Arts Degree (A.A.).

Prospective students are recruited from all of Polk County. Interested students will submit an application. Recruitment will target students who are self-motivated and have an unrealized potential for success. All students will be assessed individually in terms of math, reading, and writing skills, physical or learning disabilities, and language ability. Students are selected by a random lottery and dual enrollment area of study requirements. Eligible students must have a 2.5 unweighted GPA and a minimum of 11 credits by the end of the 10<sup>th</sup> grade. The Collegiate High School must meet the Federal Consent Decree of the Polk County School Board. The school recruits a diverse population in both ethnicity and academic ability. Recruitment also focuses on underrepresented dual-enrollment populations in community colleges. Currently, 72% of the CHS student body is white, 19% black, 6% Hispanic, 2.5% Asian, 0.50% Multi and 16% are eligible for free/reduced lunch.

## Goals

**Goal One:** The PCC CHS will maintain a high graduation rate.

### Indicators of Progress:

- 95% or more of CHS students will meet high school graduation requirements by their projected graduation date annually as evidenced on each student's graduation requirements completed information, housed on the district's student information system.

### Baseline:

- 2005- 97% of PCC CHS students met high school graduation requirements by their projected graduation date.
- 2006- 99% of PCC CHS students met high school graduation requirements by their projected graduation date.
- 2007- 96% of PCC CHS students met high school graduation requirements by their projected graduation date.

**Goal Two:** The Technology Academy CHS students will successfully earn industry certification in their area of study.

### Indicators of Progress:

- Annually, 90% or more of PCC CHS students will earn passing scores on industry certification examinations as documented by the following tests:
  - Comp Tia A+ Certification test score data for Hardware
  - Comp Tia A+ Certification test score data for Software
  - Microsoft Certified Product Specialist in Windows

### Baseline:

- 2005- 100% of PCC CHS students earned passing scores on industry certification examinations.
- 2006- 92% of PCC CHS students earned passing scores on industry certification examinations.
- 2007- 90% of PCC CHS students earned passing scores on industry certification examinations.

**Goal Three:** PCC CHS students will demonstrate college level reading ability at the time of graduation.

### Indicators of Progress:

- Annually, 90% or more of PCC CHS students will earn scores of 83 or higher on the College Placement Test (CPT) in the areas of Reading and Sentence Skills at the time of graduation. A score of 83 on the CPT is the cut score for taking college credit courses.

Baseline:

- 2005- 92% of PCC CHS students earned scores of 83 or higher on the College Placement Test (CPT) in the areas of Reading and Sentence Skills at the time of graduation. A score of 83 on the CPT is the cut score for taking college credit courses. This is an increase of 25% increase of those who tested upon entrance.
- 2006- 98% of PCC CHS students earned scores of 83 or higher on the College Placement Test (CPT) in the areas of Reading and Sentence Skills at the time of graduation. A score of 83 on the CPT is the cut score for taking college credit courses. This is an increase of 25% increase of those who tested upon entrance.
- 2007- 98% of PCC CHS students earned scores of 83 or higher on the College Placement Test (CPT) in the areas of Reading and Sentence Skills at the time of graduation. A score of 83 on the CPT is the cut score for taking college credit courses.

**Goal Four:** Annually, the majority of PCC CHS students will earn credits toward a college degree upon high school graduation.

Indicators of Progress:

- The percentage of college ready A.A. or A.S. students earning 45 or more credits upon high school graduation as indicated on the PCC transcript will increase by 1%.
- The percentage of college ready students earning an A.A. Degree upon graduation as documented on the PCC transcript will increase by 1%.
- The percentage of pre-collegiate students earning 30 or more college credits upon graduation as documented on the PCC transcript will increase by 1%.

Baseline:

- 2005
  - 47% of PCC CHS A.A. or A.S. college-ready students earned 30 or more college credits upon high school graduation. Data reflecting 45 credits as indicated in the goal is not available for 2005.
  - 11% of PCC CHS A.A. college ready students completed their program of study upon graduation.
  - Baseline data for pre-collegiate students is not available as this is a new goal.
- 2006
  - 48% of PCC CHS A.A. or A.S. college ready students earned 30 or more college credits upon high school graduation. Data reflecting 45 credits as indicated in the goal is not available for 2006.
  - 28% of PCC CHS A.A. college ready students completed their program of study upon graduation.

- Baseline data for pre-collegiate students is not available as this is a new goal.
- 2007
  - 42% of PCC CHS A.A. or A.S. college ready students earned 45 or more college credits upon high school graduation.
  - 23% of PCC CHS A.A. college ready students completed their program of study upon graduation.
  - 50% of PCC CHS pre-collegiate students earned 30 or more college credits upon high school graduation.

**Goal Five:** PCC CHS students will demonstrate college level mathematics ability upon high school graduation.

Indicators of Progress:

- PCC-CHS will demonstrate an average increase of 45% in the percentage of students earning a passing score on the math portion of the college Placement Test upon graduation.

Baseline:

- 2005 – There was an increase of 44% of those students who earned a passing score on the math portion of the CPT after receiving instruction at CHS. 79% scored 72 or higher on the math portion of the CPT upon graduation. A score of 72 is the cut score for taking college level math courses.
- 2006 – There was an increase of 43% of those students who earned a passing score on the math portion of the CPT after receiving instruction at CHS. 88% scored 72 or higher on the math portion of the CPT upon graduation. A score of 72 is the cut score for taking college level math courses.
- 2007 – There was an increase of 49% of those students who earned a passing score on the math portion of the CPT after receiving instruction at CHS. 94% scored 72 or higher on the math portion of the CPT upon graduation. A score of 72 is the cut score for taking college level math courses.

**Goal Six:** PCC CHS students will show mastery of science Sunshine State Standards through FCAT scores.

**Indicators of Progress:**

- Annually, 78% of CHS students will achieve Level 3 or higher on the grade 11 FCAT Science test.

Baseline:

- 2006 – 72% of the CHS students taking the 11<sup>th</sup> grade FCAT scored a level 3 or above

- 2007 – 76% of the CHS students taking the 11<sup>th</sup> grade FCAT scored a level 3 or above

**Goal Seven:** PCC CHS will operate with sound financial principals.

Indicators of Progress:

- PCC CHS will have an unrestricted/unreserve operating general fund balance at the end of each year, which will be evidenced in the annual independent financial audit.

Baseline:

- 2005- \$198,320.00 unrestricted/unreserve operating fund balance at the end of the year.
- 2006- \$401,098.00 unrestricted/unreserve operating fund balance at the end of the year.
- 2007 – Information will not be available until close of fiscal year: June 30

**Goal Eight:** PCC CHS will have an active and supportive board of directors.

- The seven member board of directors will hold a minimum of four meetings per year (with a quorum of 4 or more in attendance) as evidenced from minutes from those board meetings. At least quarterly, the board of directors will be briefed on the school viability, including but not limited to financial accounts, school success indicators, retention, attendance, behavior, credits earned, and parent/student satisfaction.

Baseline:

- 2005- There were twelve monthly meetings and an annual board retreat where the viability of the school was discussed. All meetings had a quorum with 4 or more in attendance.
- 2006- There were twelve monthly meetings and an annual board retreat where the viability of the school was discussed. All meetings had a quorum with 4 or more in attendance.
- 2007- There were 10 monthly meetings and an annual board retreat where the viability of the school was discussed. All meetings had a quorum with 4 or more in attendance.

Meeting dates and minutes are on file in the PCC administrative offices and are available upon request.

**Goal Nine:** PCC CHS stakeholders will reflect their satisfaction with the overall school program.

Indicator of Progress:

- The average response of parents will be 1.0 or higher (on a scale of -2 - +2) on at least 6 (86%) of the effective school correlates on the Annual Climate Survey.
- The average response of students will be 1.0 (on a scale of -2 - +2) or higher on at least 6 (86%) of the effective school correlates on the Annual Climate Survey.

Baseline:

- 2005-
  - The average response of parents was 1.0 or higher on 86% of the effective school correlates on the Annual Climate Survey.
  - The average response of students was 1.0 or higher on 86% of the effective school correlates on the Annual Climate Survey.
  
- 2006-
  - The average response of parents was 1.0 or higher on 100% of the effective school correlates on the Annual Climate Survey.
  - The average response of students was 1.0 or higher on 100% of the effective school correlates on the Annual Climate Survey.
  
- 2007-
  - The average response of parents was 1.0 or higher on 98% of the effective school correlates on the Annual Climate Survey.
  - The average response of students was 1.0 or higher on 95% of the effective school correlates on the Annual Climate Survey.

**Goal Ten:** The Polk Community College Collegiate Charter High School will conduct a thorough self-study in 2006-2007 and host a successful SACS site visit in 2007-2008 as indicated by continued SACS accreditation, and through the process of a continuous improvement model, prepare for a second self-study in 2010-2011.

Indicator of Progress:

- Written documentation from the CHS will confirm that the self study has begun and will summarize the status of self study progress by August 2007, and again in June 2011. A letter from SACS will confirm re-accreditation of the CHS no later than June 2008 and June 2012.

Baseline:

- 2007- CHS staff will convene for professional development from July 23<sup>rd</sup> – 26<sup>th</sup>. A summary of the self-study will be completed at this time.