



Office of

MAGNET, CHOICE & CHARTER SCHOOLS

A Division of Polk County Public Schools

Polk County Public Schools

Guidelines for Next Center Changes for Charter Schools

**P.O. Box 391
Bartow, Florida 33831**

**1915 South Floral Avenue
Bartow, Florida 33830**

**Phone 863-534-0631
Fax 863-534-0097**

Carolyn Bridges
Senior Director

Brian Warren
Director of Magnet
Schools Assistance
Program

Pam Henderson
Teacher Resource
Specialist Trainer

Carla McMullen
School Choice
Specialist

Stevii Hoggatt
Clerk Specialist

Sylvia Williams
Student Assignment
Specialist

Janet Cameron
Student Data Entry
Clerk

Dorothy White
Secretary



In an effort to prepare for the upcoming school year, the following procedures should be followed for next center changes:

- Once acceptances have been received, compile a list of incoming students for the next school year. Be sure to include student name and ID# if available in addition to school name and location number.
- Once the list has been compiled, submit the list via email to Debra Cook at debra.cook@polk-fl.net. Debra will update the next year school field.

If you have any questions or problems with next center updates, please contact Stevii Hoggatt, Office of Magnet, Choice, and Charter Schools, via email at Stevii.hoggatt@polk-fl.net