



Office of
**MAGNET,
 CHOICE &
 CHARTER
 SCHOOLS**
 A Division of Polk County Public Schools

Polk County Public Schools

Memorandum

To: Charter School Director
From: Carolyn Bridges, Senior Director, Office of Magnet, Choice and Charter Schools
Date: 6/1/11
Re: 2011 Graduation Requirements Met

Per the charter contract with the Polk County School Board, in secondary charter schools, the School will establish a method for determining that a student has satisfied the requirements for graduation per Florida Statutes.

In order to ensure that _____ Charter School has met this requirement of the contract and all 2011 graduates of _____ Charter School have met the graduation requirements per Florida Statutes, please return this form with your signature.

_____ I certify that all 2011 graduates of _____ Charter School have met the graduation requirements outlined in Florida Statutes.

_____	_____
Signature	Date
_____	_____
Print Name	Title

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