

FIRE INSPECTIONS

*as required by the
Florida Administrative Code 69A-58.004*

Each school must have **TWO** fire inspections completed each school year.

Fire Inspection 1 – Completed by a local fire official

Must be Submitted
Annually to the
PCSB by:
May 1st

- Must be Filed with the Local School Board once completed
- Must contain at least:
 - The date of inspection
 - descriptions of violations found
 - the estimated correction date
 - number of violations cited not involving life safety hazards
 - the number of violations cited involving serious life safety hazards.

Fire Inspection 2 – Completed by the board (the board is defined as the Polk County School Board)

Must be Submitted
Annually to the
PCSB by:
May 1st

- Must be Filed with the Local School Board once completed
- Must contain at least:
 - the date of inspection
 - descriptions of violations found
 - the estimated correction date
 - number of violations cited not involving life safety hazards
 - the number of violations cited involving serious life safety hazards.

These are permitted and encouraged to be conducted jointly by the Polk County School Board and the local fire official and documented on one inspection form. If the inspection is performed jointly, the inspection form shall clearly identify the name and certification number of each inspector and his or her employer. Each inspector must sign the inspection report.

Specific Statutory References:

Section 1013.12(1)(b), F.S.

- A fire safety inspection of each building of each educational plant and each ancillary plant shall be made annually by the board.

Section 1013.12(2)(b), F.S.

- A fire safety inspection of each building of each educational plant and each ancillary plant shall be made annually by the local fire official.

Section 1013.12(2)(c), F.S.

- Verification that the required fire drills have been completed.

Please visit <http://www.fldoe.org/edfacil/charters.asp> if you would like additional information.

The Office of Magnet, Choice, and Charter schools must:

- Receive a copy of each school's most recent fire inspection, or inspections if completed separately. (If one single fire inspection form is submitted, the inspection form shall clearly identify the name and certification number of each inspector and his or her employer. Each inspector must sign the inspection report.)
 - Receive a copy of each school's most recent fire inspection form with deficiencies signed off once corrected in the time frame allotted. (Usually 30 or 60 days, depending on the difficulty to fix the deficiency).
- Send a copy of your fire inspections and corrections to the PCSB facilities department to be filed with the Florida Department of Fire Safety by June 1.

HEALTH INSPECTIONS

*as required by:
The Polk County Health Department and the Polk County School Board*

- Have TWO health inspections completed each year.
- Submit at least ONE passing health inspection to the Office of Magnet, Choice, and Charter Schools each year.
- If the health department is unable to complete the inspection by its annual reinspection date, please notify the Office of Magnet, Choice, and Charter Schools of the situation in writing.