



Polk County Public Schools

Office of Magnet, Choice and Charter Schools

Charter Renewal Timeline 2011-2012

September 2, 2011	Renewal Process Orientation (a review of the Renewal Process and School Improvement Plan requirements)
November 1, 2011	Renewal Process document due from each renewing charter school. This is to include the Accountability Plan Progress Report including documentation showing achievement and/or progress towards current Accountability Plan goals.
November 7-11, 2011	Renewal site visits and Academic Evaluations will be performed by the Office of Magnet, Choice and Charter Schools at each renewing charter school site. Checklist for the site visit will be provided during Orientation. The Academic Evaluation information will be emailed to each charter school.
November 14, 2011	Charter Review Committee members receive Renewal documents and historical information provided by the Office of Magnet, Choice and Charter Schools.
November 28, 2011- January 20, 2012	Charter Review Committee Individual Meetings
January 24, 2012	Charter Review Committee Evaluation will be sent to each Renewing charter school in order to provide the charter school the opportunity to answer any committee questions prior to the committee's recommendation.
January 30, 2012	Renewing Charter School response to Committee Questions must be received electronically by 9:00 AM via Email to Carla.mcmullen@polk-fl.net . Late submissions will not be accepted.
February 8, 2012	Charter Review Committee meets to recommend renewal or non-renewal to the Superintendent.
February 28, 2012	Work Session (12:30 PM) to present recommendations to the Superintendent on Renewal/Nonrenewal of Charters (work session deadline is February 15, 2012 for all documents to be submitted through eAgenda)
March 20, 2012	Board Meeting to approve Superintendent's recommendation to Renew/Non-renew Charters (board meeting deadline is March 6, 2012 for all documents to be submitted through eAgenda)
March – April, 2012	Pending renewal decision, the parties will begin negotiating the renewal contract. The school must provide an authorizer-approved School Improvement Plan prior to final board action on the school's renewal contract.

All Dates are Tentative and Subject to Change