



Office of
**MAGNET,
CHOICE &
CHARTER
SCHOOLS**
A Division of Polk County Public Schools

Polk County Public Schools

Memorandum

To: 2012 Charter Applicants
From: Carolyn Bridges, Senior Director, Office of Magnet, Choice and Charter Schools
Date: September 13, 2011
Re: Amendments to Charter Applications

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The Polk County School Board Charter Policy states that charter school applications will be accepted from June 1, 2012 through August 1, 2012. A charter applicant may submit a draft application for review and/or comment prior to submitting a final charter school application by the August 1, 2012 deadline.

With regards to the submission of revisions or amendments to the charter school applications submitted on or before August 1, 2012, the Florida Charter Schools Standard Application clearly states the topics that must be addressed in the charter school application. In addition, an orientation packet was provided by the Office of Magnet, Choice and Charter Schools to any applicant who requested information regarding the application process in Polk County. This packet included a detailed rubric that clearly states how the application will be evaluated.

The charter review committee may raise specific questions in its review process that clarify a particular point in the application. These specific questions and answers will be considered as part of the superintendent's review and decision making process. If the charter review committee identifies sections of the application that are missing, inaccurate or incomplete; additional submittals to address these deficiencies will not be considered as part of the review process.

Thank you for your submittal to the Polk County School Board. The charter review committee's review process will be completed and the committee's responses will be forwarded to you as part of the review process. A recommendation to the superintendent will be made at a work session within the 60-day period. You may attend that work session if you choose to do so, but there is no time set aside for charter school applicants to address the school board. However, the school board may elect to ask you questions during this presentation.

Please feel free to contact Carolyn Bridges or Carla McMullen in the Office of Magnet, Choice and Charter Schools if you have questions or need further information.

