



# SCHOOL BOARD OF POLK COUNTY

P.O. BOX 391  
BARTOW, FLORIDA 33831

(863) 534-0500

1915 SOUTH FLORAL AVENUE  
BARTOW, FLORIDA 33830

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Superintendent

April 8, 2010

ADDENDUM #01

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To: All Vendors

From: Scott Clanton  
Director of Purchasing and Warehousing

Subject: RFP Number 055-PLA-0410, Group Vision Plan

This addendum is issued to provide official responses to written questions and/or additional information pertaining to the RFP.

The deadline for written questions and requests for additional information was March 26, 2010, 12:00 PM.

## NOTE:

This addendum is for informational purposes only and does not need to be returned with your proposal.

THE SCHOOL BOARD OF POLK COUNTY  
REQUEST FOR PROPOSAL (RFP)  
\*\*\*\* GROUP VISION PLAN, #055-PLA-0410\*\*\*\*  
ADDITIONAL INFORMATION AND QUESTIONS & ANSWERS (Q & A)  
ADDENDUM #01

THE FOLLOWING REVISED ATTACHMENT IS A PART OF THIS ADDENDUM #01. PLEASE DOWNLOAD THIS ATTACHMENT FOR A COMPLETE ADDENDUM #01. THIS ATTACHMENT A (REVISED) REPLACES ATTACHMENT A AND SHOULD BE USED IN YOUR PROPOSAL.

**ATTACHMENT A (REVISED), PROPOSAL WORKSHEET**

Attachment A (REVISED) contains changes to the original Attachment A, Section IV. Premium Proposal. The language changes are contained in the Proposed Monthly Premiums section and in question 1. immediately following the Proposed Monthly Premiums section. Please replace Attachment A with Attachment A (REVISED). Vendors must use Attachment A (REVISED) in order to submit proposed pricing in the manner requested.

- Q1. On Page 6, section 4(item D), it states that "proposals are to be submitted net of any agent or broker commissions." As we do business with many governmental agencies throughout Florida, this wording is in violation of two Florida Statutes. They are 624.428 and 624.1275. Both of which I have attached.
- A1. Please make the following changes to this RFP. Deletions are indicated by strikethrough (~~strikethrough~~) and corrections/additions are in **bold** and underlined.

**IV. Premium Proposal**

Delete the existing language in Section IV.D as indicated below.

D. ~~Proposals are to be submitted net of any agent or broker commissions.~~

Replace Section IV.D. with the following:

- D. **All group insurance products are currently provided on a net of agent commissions basis. It is desired that Proposers quote premium rates on a net of commissions basis. The RFP does not prohibit the inclusion of agent commissions. A properly licensed insurance agent is not prohibited from competing in this procurement.**

Q.2. For Attachment B - Network Provider Comparison - can you please provide the provider TIN number for the 25 providers? We need the information to accurately disrupt against our provider file.

A.2. Tax identification numbers for the top 25 providers are not available.

- Q.3. For the multi-year rate guarantee, does the School Board have a preference on how it's structured (e.g. flat rates over the entire period, escalators to years 2 and 3, or rate caps)?
- A.3. **A fixed rate for year 1 (January 1, 2011 - December 31, 2011) and year 2 (January 1, 2012 - December 31, 2012) is required. A flat or fixed rate or rate cap on year 3 (January 1, 2013 - December 31, 2013) is required. Please see Attachment A (REVISED) - Proposal Worksheet - Section IV Premium Proposal.**
- Q.4. Section 2. Scope of Services, I. General and Administrative, F. Eligibility File Format:  
Please provide a sample of the current eligibility file format.
- A.4. **The file layout specifications are not available in an electronic format. The District and successful vendor will work closely to provide the information necessary to map the eligibility file.**
- Q.5. Section 2. Scope of Services, IV. Premium Proposal, C. Administrative fee of \$0.50 per subscriber per month:  
Is the administrative fee of \$0.50 per subscriber per month currently in effect?
- A.5. **No**
- Q.6. If an addendum is issued after an Offeror has submitted a proposal, how should the Offeror acknowledge the addendum -- as a supplement to their proposal? Or does the Offeror need to resubmit their proposal?
- A.6 **The offeror can submit a supplement to their original response. It is not necessary to resubmit the entire proposal unless the offeror wishes to do so. Any supplement or resubmission must be received in the Purchasing Office by the deadline for receipt of proposals as outlined in the RFP.**