



SCHOOL BOARD OF POLK COUNTY

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GAIL F. MCKINZIE, Ph.D.
Superintendent

March 24, 2010

ADDENDUM #03

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To: All Vendors

From: Scott Clanton, Director of Purchasing and
Warehousing

Subject: RFP FOR MEDICAL PLAN ADMINISTRATIVE SERVICES ONLY
(ASO) AND EMPLOYEE ASSISTANCE PROGRAM (EAP)
SERVICES
#054-PSC-0410

This Addendum contains answers and/or additional information pertaining to previously submitted questions that were not fully answered as part of Addendum #02. The questions are numbered just as they were numbered in Addendum #02.

All additions to this RFP are in brackets ([]), **bold type** and **double underlined** for easy identification. All deletions to this RFP are indicated by strikethrough (~~strikethrough~~). See page 3 of 3 of this Addendum pertaining to additions and the deletions.

NOTE:

This addendum is for informational purposes only and does not need to be returned with your proposal.

*Polk County Schools -
an equal opportunity
institution for education
and employment*

*The Mission of Polk County Public Schools is to ensure rigorous, relevant learning experiences
that result in high achievement for our students.*

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RFP #054-PSC-0410
Addendum #03

THE SCHOOL BOARD OF POLK COUNTY
REQUEST FOR PROPOSAL (RFP)

**** MEDICAL PLAN ADMINISTRATIVE SERVICES ONLY (ASO) AND EMPLOYEE
ASSISTANCE PROGRAM (EAP) SERVICES RFP #054-PSC-0410****
ADDITIONAL INFORMATION AND QUESTIONS & ANSWERS (Q & A)
ADDENDUM #03

Questions are written exactly as they were received. Answers are
in bold type.

Q14. Medical Administrative Services Only Claims Repricing -
Attachment C: As the incumbent carrier, what are the
expectations regarding a claims re-pricing? We would not
conduct a repricing, as we are currently providing this
service to Polk County School Board.

**A14. Attachment C - Claims Re-pricing File, as outlined in the
RFP document on page 18 of 43, Tab 4, Claims Re-pricing
File, is stricken from this Request for Proposals.
Disregard question #4 in Section F on page 8 of 15 of
Attachment A - RFP Proposal Worksheet. Proposers are no
longer requested/required to complete/submit Attachment C -
Claims Repricing File as part of their proposal submission.**

Q53. 4.2 (pg 18) Claims Repricing File - Attachment C. This
file is requesting contract information by specific
provider. Our provider contracts have confidentiality
agreement language and this is proprietary information we
would not want to be considered a public record. We would
suggest having all carriers complete Attachment C showing
the aggregate at the bottom and with the par/non-par
indicated. Would the District consider a Non-Disclosure
Agreement (NDA) with RobinsonBush so the details of
Attachment C could be provided directly to RobinsonBush by
all carriers but only the summary/aggregate information
shared as part of the RFP evaluation process? Please
confirm if an NDA approach is acceptable or provide
direction on how we can keep this specific provider
information confidential.

A53. See A14.

SECTION 3: GENERAL INSTRUCTIONS TO RESPONDENTS

3.4 Receipt of Proposals

Provide one (1) original proposal with **manual signature** and seven (7) copies of the proposal (for a total of 8). Include with the original proposal two (2) CD-ROM's each containing Attachment A, **[and]** Attachment B and Attachment C in the appropriate formats as indicated in this RFP.

SECTION 4: PREPARATION OF PROPOSALS AND REQUIRED CONTENT

4.2 Required Information and Format

Proposals must provide the required information in the following order and format. Failure to provide the required information will affect the evaluation of the proposal and may be grounds for disqualification. It is required that **eight (8) copies (the original and seven (7) duplicate copies) be submitted. Included with the original proposal will be 2 CD-ROM's each containing Attachments A, [and] B, and C in the appropriate formats as indicated.** The Required Response Form (see page 1) **must be signed** by an officer or agent of the proposing firm who is empowered to contractually bind the firm. Proposals shall be valid for 90 days from the day after the deadline for receipt of proposals.

~~Tab 4 – Medical Administrative Services Only Claims Re-pricing File Attachment C~~

~~All proposers must complete the Claims Re-pricing File, Attachment C, in full. Include the requested Claims Re-pricing File in EXCEL format on CD under tab 4 in your proposal.~~

ATTACHMENT A – RFP PROPOSAL WORKSHEET

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F. Cost and Performance Guarantees - To be completed by Medical ASO

Medical Discounts and Cost

4. Confirm that you have completed the Claims Re-pricing File and return on a CD with your proposal.	
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